

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

JANUARY 20, 2021, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, January 20, 2021, at the hour of 9:00 a.m., via Zoom conferencing. Directors present were Mike Cowan, Darren Bradshaw, Bruce Guard, and Eric Edwards. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, and Jennifer Bailey. Mr. Cowan presided.

1. Administrative Matters

a. Appointment of Officers. Mr. Edwards moved to appoint the current slate of officers with one exception, to appoint Mr. Edwards to the position of Assistant Secretary. The motion was approved upon second by Mr. Bradshaw.

b. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

c. Open Forum. The open forum was passed in the absence of any members of the public.

d. Minutes. The minutes of the regular meeting held on December 16, 2020 were then approved on motion by Mr. Bradshaw and second by Mr. Edwards.

e. Sunshine Resolution - Resolution No. 1: The Resolution specifying the date, time and location of public meetings and the location of notice posting for such meetings, on the District website, was approved upon motion by Mr. Bradshaw and second by Mr. Edwards.

2. Engineering & Maintenance Matters.

a. Engineering Report. Mr. Meeks reported as follows:

i. Underdrain Cleaning and Remediation. DRC has continued to work on the calcium deposits removal from the Heron Shores and Hillsboro neighborhoods. Justin reported that DRC was not able to complete the one main in the Heron Shores neighborhood as expected. They have made progress on the main in the Hillsboro neighborhood, clearing 140ft of the 197ft main. Mr. Cowan shared that he has received one noise complaint from a homeowner in the Heron Shores neighborhood.

ii. Annual Maintenance. DRC has a separate crew working on the scheduled annual maintenance of the sanitary sewer and underdrain collection systems. They noticed a difference in the composition of the calcium deposits in the Belvedere neighborhood and will research if these softer and browner deposits are new deposits or if they were washed down from cleaning in other neighborhoods. Depending on what is determined, there may be additional lines that need to be added to the accelerated cleaning schedule.

iii. Restaurants. Plumbing plans have been received from Jets Pizza and have been approved. Justin will inspect the installation of the new grease interceptor, but a date of installation has not been provided. It was noted that the Coney Island Hot Weiners may not pursue opening a restaurant in the District as there has been no recent communication. Dutch Bros. is in the initial stages of looking into the space previously leased by Carl's Jr. Martin/Martin has requested plumbing plans, but no decision has been made at this time.

iv. Camden Lakeway Apartments. Justin reported that he has not received any further information from Camden on the proposed 8 additional apartment units. He is waiting to hear back on the calculations from them confirming that they do not need to upsize the service line.

v. 2021 Capital Improvement Projects (CIP). In addition to the already scheduled line replacements in the district, there is a short line near 6186 S. Ammons Way that has a shallow grade that Martin/Martin recommends replacing. The additional line is within the stretch that will already be replaced so it makes sense to include the main. The Board agreed and no additional approvals were required to authorize this minor addition to the CIP. Mr. Meeks contacted the Poppy Hills HOA about the main replacement in their neighborhood and attended their board meeting on Tuesday, January 19, 2021. He advised them of the work that is planned and asked them to provide him with any specific requirements they have before the project is bid out at the beginning of February. Martin/Martin intends to get the bid packets out by February with bid tabulations due in March. The bid tabulation and recommendation for award will be provided at the March meeting.

b. District Easements Coordination.

i. The letter to be sent to homeowners whose properties are subject to the District's easements was approved upon motion by Mr. Edwards with second by Mr. Bradshaw. Nicki said she would focus on getting the letters sent out towards the end of February. The Board asked Nicki to provide notice to the GRMHOA so they are aware of the letters being sent out in case they get calls regarding the letter.

ii. The document drafted and reviewed by the Board to address goals for the District's easements was approved upon motion by Mr. Edwards with second by Mr. Bradshaw.

iii. The Bowles Metro District (BMD) IGA was approved upon motion by Mr. Edwards with second by Mr. Bradshaw. Nicki explained that she will send out the IGA and Sunset Park easement to the District Manager of BMD. She will attend the February BMD meeting to discuss the IGA and next steps with the BMD Board.

3. Financial Matters.

a. **Disbursements.** The December 17, 2020 through January 20, 2021 check register was approved upon motion by Mr. Bradshaw and second by Mr. Guard, with one amendment to remove payment to Mr. Garza as he did not attend the meeting.

b. **Financial Statements.** The financial statements provided for December 31, 2020 are in draft form pending the audit and will not be presented for Board approval until after the audit is completed.

c. **Investment Report.** It was noted that Colotrust rates continue to drop. Nicki Simonson will research municipal bonds at the request of Mr. Edwards.

d. **Financial Authority, Investment and Board Officers - Resolution No. 2:** Mr. Edwards moved to approve the resolution with one amendment to reflect the appointment of Mr. Edwards as Assistant Secretary. The motion was approved upon second by Mr. Bradshaw.

4. Other Business.

a. **2021 Newsletter.** Mr. Bradshaw moved to approve the 2021 District Newsletter with one amendment, to change the location of the board meetings to include Zoom conferencing. Mr. Cowan expressed his desire to resume meeting in person in March at the Raccoon Creek Golf Course while concurrently broadcasting via Zoom.

5. Adjournment. The meeting was adjourned by Mr. Cowan at 10:22 am

Respectfully submitted,



Bruce Guard, Secretary