

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

AUGUST 17, 2022, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, August 17, 2022, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Mike Cowan, Sam Garza, Bruce Guard, Eric Edwards, and Monte Sudbeck. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, and Jennifer Bailey. Patrick Carroll, the former owner, and Ben Hemphill, the new owner of DRC Construction Services also attended. Mr. Cowan presided.

1. Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

b. Open Forum. The open forum was passed in the absence of any members of the public.

c. Minutes. The minutes of the regular meeting held on June 18, 2022 were approved upon motion by Mr. Guard and second by Mr. Garza. The minutes of the regular meeting held on July 20, 2022 were then approved upon motion by Mr. Garza and second by Mr. Sudbeck.

2. Engineering & Maintenance Matters.

a. Engineering Report. Mr. Meeks reported as follows:

i. Underdrain Cleaning and Remediation. Mr. Carroll advised the Board that he had sold DRC Construction Services last month and introduced Mr. Hemphill, the new owner. Mr. Hemphill gave a brief overview of his background and confirmed that DRC would be business

as usual, noting that all the current employees signed on with the new ownership. Mr. Carroll confirmed that he will be available to Mr. Hemphill in a consulting capacity to ensure a smooth transition. Mr. Carroll and Mr. Hemphill then left the meeting. The Board discussed the current remediation schedule and Mr. Edwards moved to have DRC commit to 20 additional days remediation work by the end of the year. In return, GWSD would not withhold the retainage kept to date in accordance with the original 2022 contract with DRC . The motion was approved upon second by Mr. Sudbeck. Both Mr. Carroll and Mr. Hemphill were still on the premises, so it was decided to bring them back into the meeting to discuss. Mr. Hemphill agreed to this timeline and he and Mr. Carroll then left the meeting again.

ii. Annual Sewer Maintenance. DRC has completed the cleaning for this year and has delivered the CCTV inspection videos to Martin/Martin. Those videos will be reviewed to identify any potential capital improvements for 2023. Mr. Meeks asked DRC for a cost comparison on the special use acoustic technology equipment that they presented to the Board earlier in the year vs. the regular maintenance procedures so that he has those numbers for budgeting in October.

Mr. Garza then moved to approve the DRC Construction Services Assignment Letter assigning the contract approved at the beginning of the year over to Mr. Hemphill as new owner. Mr. Guard seconded the motion, and it was approved.

iii. Lakewood Paving Project. The City of Lakewood paving project has been completed and C&L has verified that all manholes were clear of any debris. Mr. Guard reported that there is a broken manhole near the Grayhawk/Home Depot area that may have been broken by the City of Lakewood during paving. Mr. Meeks will reach out to Lakewood to resolve.

iv. Jefferson County Paving Project. Jefferson County started working on their paving project this week. C&L is following behind the JeffCo crew to ensure that debris isn't being dropped into manholes, and that manholes are not being paved over.

v. Denver Paving Project. C&L notified us that Denver was repaving West Crestline Avenue from Wadsworth to Home Depot. The District had not been notified of this paving project. After the issues in the District with Denver's previous paving project, Martin/Martin and the District Manager were on a list for notification of paving projects in Denver, but it appears we may have been removed from that list last year. C&L reported that the paving crew was not receptive of them observing the work for the District, however, C&L checked the District's manholes after the project was completed and confirmed that none were damaged or paved over.

vi. 2022 Capital Improvements. Brannan has completed the construction on the 2022 Capital Improvements. They have not yet provided an application for final payment for the 2022 project. We will advertise for this final payment and process at the September Board meeting.

vii. 2021 Capital Improvement Projects (CIP). The restoration invoices were provided to the Board for review and were approved upon motion by Mr. Garza and second by Mr. Guard. The District has moved forward with declaring the contractor in default and is working with Liberty Mutual, the contract surety company. Mr. Sudbeck moved to appoint Mr. Cowan and Mr. Edwards to a "litigation team" to meet outside of Board meetings to work with the District's consulting team on this matter. The motion was approved upon second by Mr. Guard.

viii. Sump Pumps and Easements. Ms. Nicki Simonson spoke to Mr. Paul LeFever with the Grant Ranch Homeowners Association and will get a meeting scheduled regarding easements. Mr. Meeks and Ms. Nicki Simonson are working on a game plan for the sump pump program and will work with C&L on their availability for inspections. It is estimated that around 600

homes may need a variance. The plan and timeline to move forward will be presented to the Board at the September meeting.

3. Financial Matters.


a. Disbursements. The July 21, 2022 through August 17, 2022 check register was approved upon motion by Mr. Edwards and second by Mr. Sudbeck.

b. Financial Statements. The unaudited financial statements provided for July 31, 2022 were then approved upon motion by Mr. Edwards and second by Mr. Guard.

c. Investment Report. Ms. Nicki Simonson will continue to provide bond sheets when they become available. She noted that while there was one callable bond in July, it did not get called.

4. Adjournment. The meeting was adjourned by Mr. Cowan at 11:16 a.m.

Respectfully submitted,

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Bruce Guard, Secretary