

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
GRANT WATER & SANITATION DISTRICT**

**MARCH 17, 2021, at 9:00 a.m.**

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, March 17, 2021, at the hour of 9:00 a.m. at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado and via Zoom conferencing. Directors present were Mike Cowan, Darren Bradshaw, Bruce Guard, Sam Garza, and Eric Edwards. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, and Jennifer Bailey. Mr. Cowan presided.

**1. Administrative Matters**

**a. Disclosure of Conflicts of Interest.** There were no changes to the board member disclosures.

**b. Open Forum.** The open forum was passed in the absence of any members of the public.

**c. Minutes.** The minutes of the regular meeting held on February 17, 2021 were approved upon motion by Mr. Garza and second by Mr. Guard.

**2. Engineering & Maintenance Matters.**

**a. Engineering Report.** Mr. Meeks reported as follows:

**i. Underdrain Cleaning and Remediation.** DRC continues to work on the calcium deposit removal and has scheduled work for the remainder of the month. Their schedule has been slightly delayed due to weather. Justin mentioned that there is a line in the Hillsboro neighborhood that has a 5 foot section of calcium deposits about 180 feet from the end that cannot be reached via the cutting head so DRC will try using the jetter to clear that section.

**ii. Annual Maintenance.** DRC continues to make progress and has completed sanitary sewer cleaning in Belvedere, Images, Poppy Hills, and Regatta neighborhoods. Underdrain cleaning has also been completed in the Belvedere and Poppy Hills neighborhoods.

**iii. Restaurants.** Mr. Meeks observed construction of the new grease interceptor for Jet's Pizza and it was installed in accordance with the approved design.

**iv. Camden Lakeway Apartments.** The design engineers on this project are continuing to coordinate with Denver Water on their requirements to separate the clubhouse commercial water use from the new residential water use.

**v. 2021 Capital Improvement Projects (CIP).** Martin/Martin received two bids on the 2021 Capital Improvement Project and presented both to the Board. The Board reviewed bids from Brannan Construction Company and Jim's Backhoe Service, Inc. (JBS). Martin/Martin recommends awarding the contract to the lowest bidder which was JBS. Mr. Garza moved to award the contract to JBS and authorize Mr. Cowan to sign the contract outside of a regular Board meeting. The motion was approved upon second by Mr. Bradshaw. Mr. Meeks will send out the award notification today and schedule a pre-construction meeting. Projected timeframes for work completion should be available at the April board meeting.

**b. District Easements Coordination.** Bowles Metro District (BMD) has reviewed the Intergovernmental Agreement (IGA) and other documents. They are questioning the need for a formal IGA and want to take more time before their next meeting to continue reviewing the documents prior to setting up an actual easement committee meeting.

### **3. Financial Matters.**

**a. Disbursements.** The February 18, 2021 through March 17, 2021 check register was approved upon motion by Mr. Garza and second by Mr. Bradshaw.

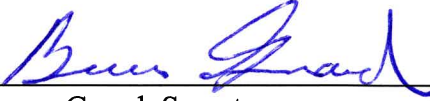
**b. Financial Statements.** The financial statements provided for February 28, 2021 are in draft form pending the audit and will not be presented for Board approval until after the audit is completed.

**c. Investment Report.** A \$200,000 5-year Federal Home Loan Board (FHLB) bond was purchased in March 2021.

**4. Other Business.** The District website was the victim of a brute force attack by unknown entities attempting to verify validity of credit cards by running \$1 and \$5 transactions. A security reCaptcha feature has been installed on the website to prevent future attacks.

**5. Adjournment.** The meeting was adjourned by Mr. Cowan at 9:53 am

Respectfully submitted,

  
\_\_\_\_\_  
Bruce Guard, Secretary