

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
GRANT WATER & SANITATION DISTRICT  
FEBRUARY 16, 2022, at 9:00 a.m.**

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, February 16, 2022, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado and via Zoom conferencing. Directors present were Mike Cowan, Bruce Guard, Sam Garza, and Eric Edwards. Darren Bradshaw's absence was excused. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, and Jennifer Bailey. Mr. Cowan presided.

**1. Administrative Matters**

**a. Disclosure of Conflicts of Interest.** There were no changes to the board member disclosures.

**b. Open Forum.** The open forum was passed in the absence of any members of the public, however one potential Board member candidate, Mr. Monte Sudbeck was in attendance.

**c. Minutes.** The minutes of the regular meeting held on January 19, 2022 were approved on motion by Mr. Garza and second by Mr. Guard with two amendments.

**2. Engineering & Maintenance Matters.**

**a. Engineering Report.** Mr. Meeks reported as follows:

**i. Underdrain Cleaning and Remediation.** DRC has been unable to work on the underdrain remediation since the last Board meeting as their focus has been on underdrain

annual cleaning and sanitary sewer cleaning. Underdrain remediation resumed on Saturday, February 12 in Grant Ranch Boulevard in front of Grant Ranch Elementary School.

**ii. Annual Maintenance.** DRC has completed approximately two-thirds of the residential cleaning and CCTV inspection and approximately 60% of the commercial (golf course) cleaning and CCTV inspection. They plan to have the cleaning and CCTV on the golf course completed during the week of February 14, however, this work remains weather dependent.

**iii. 2021 Capital Improvement Projects (CIP).** There are a few remaining tasks to complete for the project including the asphalt mill and overlay in both Poppy Hills and San Marino neighborhoods as well as some clean up and restoration at various sites. The Poppy Hills HOA provided the District with a list of items they would like to have completed with the asphalt mill and overlay. The Board reviewed each item and gave Mr. Meeks direction to communicate with JBS and the Poppy Hills HOA. Mr. Meeks then discussed with the Board the difficulty in getting a change order from JBS to include a contract time extension. The Board advised Mr. Meeks to give them a deadline to provide that information, or the District would start looking into liquidated damages. Mr. Garza then moved to appoint Mr. Cowan and Mr. Bradshaw to review and approve any change order submitted before the next Board meeting that Mr. Meeks advises should be approved. Mr. Guard seconded that motion, and it was approved. Mr. Guard then moved to approve Pay Applications No. 4 and No. 5, payable to JBS, they were approved upon second by Mr. Edwards.

**iv. District Easements Coordination.** The easement agreement between Bowles Metro District and Grant Water and Sanitation District has been finalized. Ms. Simonson reported that Bowles Metro District approved the agreement at their February meeting. Mr. Garza

moved to approve the Agreement on behalf of the Grant Water and Sanitation District, Mr. Guard seconded the motion, and it was approved.

**v. Sump Pumps.** The Sump pump inspection project for properties without existing variance agreements is planned to commence in the Summer.

**vi. 2020 Capital Improvements.** Brannan scheduled the repair for February 23<sup>rd</sup> or 24<sup>th</sup> on the service line in the Crossing neighborhood that was offset from the 2020 Capital Improvement Project.

**vii. Lakewood Paving Project.** Martin/Martin will continue to track the proposed Lakewood paving project to coordinate any work needed.

**viii. Jefferson County Paving Project.** Jefferson County notified Martin/Martin that they are planning to repave the entire residential area of the District within the County, with the exception of the San Marino neighborhood. Martin/Martin will coordinate with C&L for materials needed to raise the estimated 124 manholes affected by this repaving. C&L will also provide periodic observation of the project so that no manholes are covered up.

**ix. 2022 Capital Improvements.** Martin/Martin presented the bids for review. After much discussion about the difference in the two bid amounts, the Board agreed that it was in the District's best interest to go with the higher bid from Brannan Construction. It was noted that JBS, the lower bidder, did not provide financials that were requested to be included in the bid. The Board also discussed the importance of keeping JBS focused on the 2021 Capital Improvement Project that is still not complete. Mr. Edwards moved to approve Brannan Construction as the winning bid and authorize Mr. Cowan and Judy Simonson to sign the Notice of Award and the Contract, which was then approved upon second by Mr. Garza.

**x. NE Lift Station Generator.** The generator radiator for the NE Lift Station was replaced successfully on February 8, 2022.

**xi. Chanson Plaza Lift Station Pump 2 Ground Fault Alarm.** Ramey was able to determine that the pump cable for Pump #2 was damaged, which allowed water into the motor housing. The pump cable was replaced, and the pump was reinstalled and has been running normally since.

**3. Financial Matters.**

**a. Disbursements.** The January 20, 2022 through February 16, 2022 check register was approved upon motion by Mr. Garza and second by Mr. Edwards.


**b. Financial Statements.** The financial statements provided for January 31, 2022 are in draft form pending the audit and will not be presented for Board approval until after the audit is completed.

**c. Investment Report.** Ms. Simonson will continue the desired laddering investment strategy for the District. She will look for 4 bonds at \$200,000 each with 4-5 year expiration terms.

**4. Other Business.** Mr. Edwards has agreed to take over the position of Treasurer on the Board when Mr. Bradshaw's term is up.

**5. Adjournment.** The meeting was adjourned by Mr. Cowan at 10:53 am

Respectfully submitted,

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Bruce Guard, Secretary