

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
GRANT WATER & SANITATION DISTRICT**

**SEPTEMBER 18, 2024, at 9:00 a.m.**

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, September 18, 2024, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Monte Sudbeck, John Swanson, John Spence, and Eric Edwards. Melodie Farris' absence was excused. Also attending were Justin Meeks, Nicki Simonson, and legal counsel Jennifer Bailey. Mr. Edwards presided.

**1. Administrative Matters.**

- a. Disclosure of Conflicts of Interest.** There were no changes to the board member disclosures.
- b. Open Forum.** The open forum was passed in the absence of any members of the public.
- c. Minutes.** The minutes of the regular meeting held on August 21, 2024 were approved upon motion by Mr. Sudbeck and second by Mr. Swanson.

**2. Engineering & Maintenance Matters**

Mr. Meeks reported as follows:

- a. Underdrain Cleaning and Remediation.** DRC continues to work on the underdrain remediation. Since the last Board meeting, no mains have been completed. Next month's efforts will continue to target one last line in Trunk Line E and three in the Hillsboro subdivision. The Trunk Line E main is in Grant Ranch Boulevard on the north side of Sunset Park. The updated remediation report was attached to the Board packet and reviewed. The underdrain remediation in Blue

Heron Park is currently planned to be performed once colder temperatures firm up the soil in the hopes more landscape damage can be avoided.

**b. 2024 Annual Maintenance.** DRC is in the process of cleaning and inspecting with CCTV any mains that received a fair or poor score from the acoustic testing as well as performing the annual cleaning and CCTV inspection of the commercial areas of the District.

**c. 2024 CIP.** DRC took video of the proposed CIP line in Dorado Greens before and after cleaning, which showed that major blockages were present prior to cleaning. Cleaning removed these deposits. DRC did not perform acoustic testing from the intermediate platforms as they concluded the poor acoustic testing score was due to the blockages they had just cleared.

**d. 7670 W. Grand Avenue.** Martin/Martin visited the project site to observe the tracer dye test for the new domestic sanitary connection but did not observe the tracer dye in the downstream manhole. The contractor has confirmed they will be present for another tracer dye test when the underdrain surface discharge is scheduled for observation.

**e. 2025 Budget.** Martin/Martin is updating the draft budget for next year and collecting updated rates from district contractors to present the draft 2025 budget at the October board meeting.

Mr. Meeks then left the meeting.

### **3. Financial Matters**

**a. Disbursements.** The August 22, 2024 through September 18, 2024 check register was approved upon motion by Mr. Sudbeck and second by Mr. Spence.

**b. Financial Statements.** The August 31, 2024 unaudited financials were

approved upon motion by Mr. Sudbeck and second by Mr. Swanson.

**c. Investment Report.** Nothing new to report on investments.

**4. Legal Matters**

Mr. Spence moved to enter Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to the 2021 Capital Improvement Project, as authorized by §24-6-402(4)(e), C.R.S. The motion was approved upon second by Mr. Sudbeck. After discussion, the Board exited executive session.

**5. Adjournment.** There being no other business, the meeting was adjourned by Mr. Sudbeck at 9:55 a.m.

Respectfully submitted,

DocuSigned by:

*Nicole L. Simonson*

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Nicole L. Simonson, Secretary