

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT
SEPTEMBER 21, 2022, at 9:00 a.m.**

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, September 21, 2022, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado and via Zoom Conferencing. Directors present were Mike Cowan, Sam Garza, Bruce Guard, Eric Edwards, and Monte Sudbeck. Also attending were Zack Telljohann with Martin/Martin, Judy Simonson, Nicki Simonson, Rebecca Hill, and Jennifer Bailey. Mr. Cowan presided.

1. Administrative Matters

- a. Disclosure of Conflicts of Interest.** There were no changes to the board member disclosures.
- b. Open Forum.** The open forum was passed in the absence of any members of the public.
- c. Minutes.** The minutes of the regular meeting held on August 17, 2022 were approved upon motion by Mr. Garza and second by Mr. Sudbeck.

2. Engineering & Maintenance Matters.

- a. Engineering Report.** Mr. Telljohann reported as follows:
 - i. Underdrain Cleaning and Remediation.** DRC continues to work on the underdrain remediation, they have made progress on the heavy deposits removal but not enough to remove any lines from the remediation report. They are going to continue to work on the remediation and are working hard to get in the expected number of days for the year.

ii. Annual Sewer Maintenance. Martin/Martin has reviewed the CCTV inspections. In general, the mains inspected appear to be in good condition. Some deformed pipes and minor sags have been observed in the Crossings neighborhood at West Alamo Drive and West Berry Avenue along with the trunk line outside Grant Ranch Elementary at Jay Circle which may be recommended for the 2023 capital improvement project. It was also noted that there is an offset tap in one of the lines with minor gapping where the golf course taps into the main line.

iii. Jefferson County Paving Project. Jefferson County has completed milling operations in the residential areas of the District being repaved. On August 25, the County contacted Martin/Martin to advise that the milling machine had hit one of the District's manholes and dumped asphalt millings and debris down into it. JeffCo responded that same day with a vac-truck and cleaned the debris from the manhole. These cleaning efforts were observed by C&L, and they confirmed that the County had removed all debris from the manhole. C&L will continue their daily observations until the project is complete.

iv. Broadstone Bowles Crossing Phase II. Martin/Martin performed a flow study report for the proposed 310 additional multi-family units' development on the Bowles Crossing property. The results indicate that the proposed re-alignment of the existing sewer mains should have sufficient capacity to service the proposed development but existing mains in West Long Drive between Bowles Avenue and the IHOP will require capacity improvements. Further results indicate that the existing golf course trunk line has sufficient capacity for the proposed development as well as additional capacity to service potential future development within the District.

v. 2022 Capital Improvements. Brannan has completed the construction on the 2022 Capital Improvements. They have not yet provided an application for final payment

for the 2022 project. The District will advertise for final payment and process at the October Board meeting.

vi. 2021 Capital Improvement Projects (CIP). The District has received an official response from Liberty Mutual and will confer with legal counsel during executive session.

vii. Executive Session. Mr. Sudbeck moved to enter Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to the 2021 Capital Improvement Project, as authorized by §24-6-402(4)(e), C.R.S. Mr. Guard seconded the motion, and it was approved. After discussion, the Board exited Executive Session. A motion was then made by Mr. Garza to move forward with the plan discussed while in Executive Session. Mr. Sudbeck seconded the motion, and it was approved.

viii. Sump Pumps and Easements. Mr. Meeks and Ms. Nicki Simonson are working on a game plan for the sump pump program and will work with C&L on their availability for inspections. There are approximately 600 homes for which the District does not have a sump pump variance and should be inspected to confirm a variance is not needed. The plan and timeline to move forward will be presented to the Board at the October meeting.

3. Financial Matters.

a. Disbursements. The August 18, 2022 through September 21, 2022 check register was approved upon motion by Mr. Garza and second by Mr. Sudbeck.

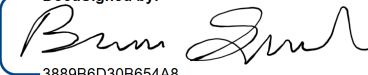
b. Financial Statements. The unaudited financial statements provided for August 31, 2022 were approved upon motion by Mr. Sudbeck and second by Mr. Garza.

c. Investment Report. Ms. Nicki Simonson will continue to provide bond sheets when they become available.

4. **Other Business.** Ms. Nicki Simonson provided to the Board, the Technical Advisory Committee memorandum on the Denver Water Cost of Service Analysis Review.

5. **Adjournment.** The meeting was adjourned by Mr. Cowan at 10:32 a.m.

Respectfully submitted,

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Bruce Guard, Secretary