

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

JANUARY 18, 2023, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, January 18, 2023, at the hour of 9:00 a.m. via Zoom conference. Directors present were Mike Cowan, Bruce Guard, Monte Sudbeck, and Eric Edwards. Sam Garza's absence was excused. Mr. Guard needed to leave the meeting at 10:15 a.m. and was excused. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, along with legal counsel Jennifer Bailey, and Lucas Lorenz with Elkus and Sisson. Mr. Cowan presided.

1. Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

b. Open Forum. The open forum was passed in the absence of any members of the public.

c. Minutes. The minutes of the regular meeting held on December 21, 2022 were approved upon motion by Mr. Guard and second by Mr. Sudbeck.

d. Sunshine Resolution No. 1. Resolution No. 1 was approved upon motion by Mr. Edwards and second by Mr. Sudbeck.

2. Legal Matters

a. Mr. Sudbeck moved to enter Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to the 2021 Capital Improvement Project, as authorized by §24-6-402(4)(e), C.R.S. The motion was approved upon second by Mr.

Edwards. After discussion, the Board exited executive session. Mr. Sudbeck then made a motion to move forward with the District's decision reached during executive session by sending a letter to the Surety. The motion was approved upon second by Mr. Edwards.

3. Engineering & Maintenance Matters

Engineering Report. Mr. Meeks reported as follows:

a. Underdrain Remediation. DRC continues to work on the underdrain remediation. They have been re-inspecting each of the mains to see which ones require the most attention.

b. Easement Coordination. A walk-through of district easements with representatives from BMD and the GRHOA was scheduled for January 2023, however, due to weather it was postponed until the Spring. Ms. Nicki Simonson is drafting a letter to send to affected homeowners on which Mr. Cowan and Mr. Edwards will provide input.

c. Mesa Latin Grill. This business is going into the space previously occupied by Oregano's in the Chanson Plaza Shopping Center. The owner has contacted Martin/Martin regarding grease interceptor sizing requirements and will provide remodeling plans when available.

4. Financial Matters

a. Disbursements. The December 21, 2022 through January 18, 2023 check register was approved upon motion by Mr. Edwards and second by Mr. Sudbeck.

b. Financial Statements. The December 31, 2022 unaudited financials were reviewed. They are in draft form pending audit.

c. Resolution No. 2 – Addressing Financial Authority, Investments and Board Officers. Resolution No. 2 was approved upon motion by Mr. Sudbeck and second by Mr. Edwards.

d. **Investment Report.** Nothing new to report regarding investments.

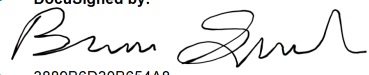
e. **Audit Engagement Letter.** The Schilling & Company, Inc. engagement letter to provide audit services for the year ending 2022 was approved upon motion by Mr. Edwards and second by Mr. Sudbeck.

5. Elections.

a. **Resolution No. 3 – Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election.** Resolution No. 3 was approved upon motion by Mr. Edwards and second by Mr. Sudbeck.

6. Adjournment. There being no other business, the meeting was adjourned by Mr. Cowan at 10:37 a.m.

Respectfully submitted,

DocuSigned by:

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Bruce Guard, Secretary