

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
GRANT WATER & SANITATION DISTRICT**

**JUNE 15, 2022, at 9:00 a.m.**

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, June 15, 2022, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Mike Cowan, Sam Garza, and Bruce Guard. Eric Edwards', and Monte Sudbeck's absences were excused. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, and Jennifer Bailey. Mr. Cowan presided.

**1. Administrative Matters**

- a. Disclosure of Conflicts of Interest.** There were no changes to the board member disclosures.
- b. Open Forum.** The open forum was passed in the absence of any members of the public.
- c. Minutes.** The minutes of the regular meeting held on May 18, 2022 were approved upon motion by Mr. Garza and second by Mr. Guard.

**2. Engineering & Maintenance Matters.**

- a. Engineering Report.** Mr. Meeks reported as follows:
  - i. Underdrain Cleaning and Remediation.** DRC has progressed on the underdrain mediation, with one main in the Hillsboro neighborhood having been completed and cleared and a few mains in Grant Ranch Boulevard being very close to completion. DRC has met their obligation of 60 days of remediation before the beginning of June and have committed to an

additional 40 days before Labor Day. The underdrain remediation report was presented to the Board for their information.

**ii. Annual Sewer Maintenance.** DRC has one remaining portion of the sanitary sewer maintenance which requires additional traffic control and permits. They are securing the permits and plan to complete this work this month.

**iii. Lakewood Paving Project.** City of Lakewood has completed the concrete repair to support the Grant Ranch Boulevard paving project. Due to workload, the mill/overlay paving has been pushed back to after the July 4<sup>th</sup> holiday. C&L will be onsite daily, when the project commences, to check that asphalt isn't getting down into the District's manholes.

**iv. Jefferson County Paving Project.** No tentative schedule for commencement has been provided by Jefferson County. Martin/Martin will continue to track the project and advise the Board when it is scheduled to begin.

**v. 2022 Capital Improvements.** Brannan has completed the construction on the 2022 Capital Improvements including the mill/overlay paving in Hillsboro and Grant Ranch Boulevard and other restoration activities. Poppy Hills HOA requested that their current landscaper, DesignScapes, be hired to fill in damaged areas of sod and adjust the irrigation clock within their community. The DesignScapes estimate for \$764 was approved upon motion by Mr. Garza and second by Mr. Guard. Pay Application No.3 was then approved upon motion by Mr. Guard and second by Mr. Garza.

**vi. 2021 Capital Improvement Projects (CIP).**

a. The District has moved forward with declaring the contractor in default and is working with Liberty Mutual, the contract surety company. Martin/Martin was contacted by Vertex who is working with Liberty Mutual on the bond claim. Vertex had questions about the project and

Martin/Martin was able to show them where the information was located within the documentation that had been previously provided. Vertex should now have the necessary information to put together a precise timeline of events.

**vii. Camden Apartments.** Camden is adding apartment units to a portion of the current clubhouse and gym building. The original water tap had to be abandoned for the new construction. Camden will need to pay the difference in water tap fees paid for the original tap and the District's current fees for a new water tap of the same size.

**viii. District Easements Coordination.** Leigh Chaffee with BMD will be out of town for a few months and the easement committee will not meet again until September when he is back in town. It is the District's desire to keep momentum going on the BMD easements and the 5 year plan. Mike Cowan asked that an easement list be created similar to the underdrain remediation list so that the easement progress can be tracked more easily. Mr. Meeks said he would have his office work on that and present something to the Board next month.

Ms. Simonson and Mr. Meeks will focus on the GRMHOA easement issues this summer and coordinate with Paul Lefever to identify issues within those easements. Ms. Simonson and Mr. Meeks will also focus on contacting individual homeowners to obtain license agreements where necessary.

### **3. Financial Matters.**

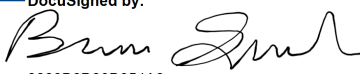
**a. Disbursements.** The May 19, 2022 through June 15, 2022 check register was approved with two amendments, omitting Mr. Sudbeck's and Mr. Edward's director payments, upon motion by Mr. Garza and second by Mr. Guard.

**b. Financial Statements.** The unaudited financial statements provided for May 31, 2022 were then approved upon motion by Mr. Garza and second by Mr. Guard.

c. **Investment Report.** Ms. Nicki Simonson will continue to provide bond sheets when they become available.

4. **Adjournment.** The meeting was adjourned by Mr. Cowan at 10:02 a.m.

Respectfully submitted,

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Bruce Guard, Secretary