

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

JANUARY 19, 2022, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, January 19, 2022, at the hour of 9:00 a.m., via Zoom conferencing. Directors present were Mike Cowan, Darren Bradshaw, Bruce Guard, Sam Garza, and Eric Edwards. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, and Jennifer Bailey. Mr. Cowan presided.

1. Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

b. Open Forum. The open forum was passed in the absence of any members of the public, however one potential Board member candidate, Mr. Monte Sudbeck was in attendance.

c. Minutes. The minutes of the regular meeting held on December 15, 2021 were then approved on motion by Mr. Edwards and second by Mr. Garza.

d. Sunshine Resolution - Resolution No. 1: The Resolution specifying the date, time and location of public meetings and the location of notice posting for such meetings, on the District website, was approved upon motion by Mr. Bradshaw and second by Mr. Garza.

2. Engineering & Maintenance Matters.

a. Engineering Report. Mr. Meeks reported as follows:

i. Underdrain Cleaning and Remediation. Since the beginning of the year, DRC has completed 4 days of work on the underdrain remediation on the mains in Grant Ranch Boulevard. An updated remediation report was included in the Board packet. Patrick Carroll with DRC would like to attend quarterly Board meetings, beginning in April, to share progress and any updates with the Board. The Board is in favor of this.

ii. Annual Maintenance. DRC began working on the sanitary sewer cleaning and CCTV on the golf course and within the residential areas of the District. The priority is to clean and CCTV the sewer mains on the golf course while the ground is frozen to avoid any damage to the landscape. This work is being coordinated with the golf course maintenance staff. Half of the golf course maintenance is completed at the time of this meeting.

iii. 2021 Capital Improvement Projects (CIP). JBS has submitted a change order for an alternate street repair for the Poppy Hills neighborhood due to observed subsurface soil conditions. The change order was approved by a pre-selected Board committee authorized to make this decision outside of a regular Board meeting. Mr. Edwards moved to ratify the approval of Change Order No. 3 in the amount of \$63,848.52 and it was approved upon second by Mr. Bradshaw. Pay Application No. 3, payable to JBS in the amount of \$79,618.55 was submitted for Board review. Mr. Bradshaw moved to approve Pay Application No. 3 and it was approved upon second by Mr. Garza, subject to Mr. Meeks approval of the work being completed.

iv. District Easements Coordination. The easement site walk that was originally schedule for this month has been tentatively rescheduled for February due to weather. BMD submitted a another red-lined updated version of the proposed agreement which is currently under review by the District's legal counsel, Ms. Bailey.

v. Sump Pumps. Sump pump inspections for properties without existing variance agreements are planned for this year. A separate mailing will be sent to specific homeowners this Spring to schedule inspections.

vi. 2020 Capital Improvements. Brannan has identified, and is coordinating with, a contractor that can complete the repair to the service line in the Crossing neighborhood that needs repairing.

vii. Lakewood Paving Project. The District Manager and Engineer were notified by the City of Lakewood that they have a project, scheduled tentatively between June and August 2022, to complete concrete repair and overlay of Grant Ranch Boulevard from West Belleview Avenue to the Grant Ranch Village Center. Mr. Meeks provided a map of the District's utilities within that portion of Grant Ranch Boulevard and asked that the City keep him updated on the project.

viii. 2022 Capital Improvements. The survey has been completed and SUE field work is scheduled for the week of January 17, 2022. Martin/Martin plans to have bid documents available on 1/31/22 with bids due by 2/14/22 for review at the February Board meeting.

ix. NE Lift Station Generator. Martin/Martin was notified by Ramey Environmental that during their January monthly check, the generator at the NE Lift Station had an issue with its radiator when they did a test run. Generator Source inspected the generator and found that the radiator coolant tank is damaged at the connection to the radiator. They determined that the coolant tank connection cannot be repaired/replaced without replacing the full radiator. Generator Source provided a quote for Board review. Mr. Garza moved to proceed with the work outlined in the quote and it was approved upon second by Mr. Bradshaw.

x. Chanson Plaza, Lift Station Pump 2 Ground Fault Alarm. Ramey Environmental was called out on Sunday, January 16, 2022 for a fault alarm and attempted to reset Pump 2 after seeing an alert code indicating a short or power surge. The pump would not reset and upon inspection it was suspected that a seal had failed on the pump and water seeped inside the motor and windings. An estimate of around \$900 was given by Ramey to pull out the pump and troubleshoot further at their shop. It is anticipated that the fix will be around \$5,000, however a quote has not been provided as of today.

3. Financial Matters.

a. Disbursements. The December 16, 2021 through January 19, 2021 check register was approved upon motion by Mr. Garza and second by Mr. Edwards.

b. Financial Statements. The financial statements provided for December 31, 2021 are in draft form pending the audit and will not be presented for Board approval until after the audit is completed.

c. Investment Report. Mr. Edwards stated he would like to see the US Bank investment rate sheets as they become available and suggested moving more money into the Colotrust Edge account. Ms. Nicki Simonson said she would provide a rate sheet to the entire Board when one becomes available.

d. Resolution No. 2 – Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election. Resolution No. 2 was approved upon motion by Mr. Edwards and second by Mr. Garza.

4. Other Business.

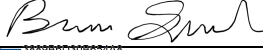
a. 2022 Newsletter. The Board unanimously agreed to do away with the yearly newsletter as all the information provided in it is currently on the District's website.

b. Insurance Maintenance Endorsement. Mr. Edwards moved to ratify the approval of the Insurance Maintenance Endorsement and it was approved upon second by Mr. Garza.

5. Adjournment. The meeting was adjourned by Mr. Cowan at 10:22 am

Respectfully submitted,

DocuSigned by:



3669B0D30863476...

Bruce Guard, Secretary