

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

AUGUST 18, 2021, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, August 18, 2021, at the hour of 9:00 a.m. at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado and via Zoom conferencing. Directors present were Mike Cowan, Bruce Guard, Sam Garza, and Eric Edwards. Darren Bradshaw's absence was excused. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, and Julia Robinson. Mr. Cowan presided.

1. Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

b. Open Forum. The open forum was passed in the absence of any members of the public.

c. Minutes. The minutes of the regular meeting held on July 21, 2021 were approved upon motion by Mr. Garza and second by Mr. Edwards.

2. Engineering & Maintenance Matters

Engineering Report. Mr. Meeks reported as follows:

a. Underdrain Remediation. DRC has continued to work on the underdrain remediation and reported that 80% of the calcium has been removed from Heron Shores and the lines are open and flowing. An updated remediation schedule was provided to the Board. Mr. Guard asked about the cleaning dates as it appeared some lines may not have been cleaned in over

2 years. Mr. Cowan asked what other options the District has if DRC is unable to complete the remediation as scheduled this year. Mr. Meeks suggested hiring an additional contractor to assist in the overall effort if current DRC timelines are not acceptable. The Board discussed various options on how to proceed with the underdrain remediation and asked that DRC provide a firm commitment on when the remediation would be finished. The Board will then decide based on that proposal how they would like to proceed. Mr. Cowan requested that DRC attend an upcoming Board meeting to give an overview of the project to the Board members.

b. Annual Maintenance. DRC has completed the manhole inspections and the annual residential area sewer cleaning is currently 55% complete. The commercial area cleaning and CCTV inspection has been completed. The annual underdrain cleaning is 45% complete. Once videos are available, Martin/Martin will review for required capital improvements.

c. Camden Lakeway Apartments. There is no update since last month, as the design engineers on this project are continuing to coordinate with Denver Water on their requirements to separate the commercial water use from the residential water use. Martin/Martin was however notified that the City of Lakewood was issuing addresses for the new apartment units. Mr. Meeks has reached back out to them to see how they will be handling the service for the new units.

d. 2021 Capital Improvement Projects (CIP). A tentative schedule has been provided to complete this work by the contractor as late summer/early fall of 2021. Mr. Meeks will reach out to the contractor after Labor Day weekend to see if their schedule is still on track.

e. **District Easements Coordination.** A joint easement committee meeting will be coordinated for October. A letter was sent out by the District's legal counsel to homeowners whose property is burdened by a district easement, to advise them that the District will be addressing easement violations within in the next several months.

f. **Sump Pumps.** The District Manager and Martin/Martin are still coordinating with several homeowners with sump pumps that do not appear to meet the District Rules and Regulations. Martin/Martin is uploading existing underdrain variance agreements into the District GIS and communication is ongoing with affected homeowners to begin the process of executing variance agreements where necessary.

g. **2020 Capital Improvements Projects (CIP).**

i. **Manhole Infiltration.** The underdrain manhole that was found with heavy infiltration has been repaired at no cost to the District by Brannan Construction who originally did the construction in 2020.

ii. **Service Line Break.** Martin/Martin was contacted regarding a break in the service line at 6350 W. Sumac Avenue which appeared to be in the portion of the service line replaced in conjunction with the 2020 CIP. The original contractor, Brannan Construction, is coordinating repairs to the service line, but Martin/Martin has not received a firm schedule for the work at this time.

3. Financial Matters

a. **Disbursements.** The July 22, 2021 through August 18, 2021 check register was approved upon motion by Mr. Guard and second by Mr. Edwards.

b. **Financial Statements.** Mr. Garza moved to approve the July 31, 2021 unaudited financials and they were approved upon second by Mr. Edwards.

c. **Investment Report.** There were no new updates on the investment report.

Ms. Simonson has added bond call dates onto the investment report.

4. **Adjournment.** There being no other business, the meeting was adjourned by Mr. Cowan at 10.23 a.m.

Respectfully submitted,

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Bruce Guard, Secretary