

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
GRANT WATER & SANITATION DISTRICT**

**JULY 17, 2024, at 9:00 a.m.**

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, July 17, 2024, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Monte Sudbeck, John Swanson, John Spence, Melodie Farris, and Eric Edwards. Also attending were Justin Meeks, Nicki Simonson, and legal counsel Jennifer Bailey. Mr. Edwards presided.

**1. Administrative Matters.**

- a. Disclosure of Conflicts of Interest.** There were no changes to the board member disclosures.
- b. Open Forum.** The open forum was passed in the absence of any members of the public.
- c. Minutes.** The minutes of the regular meeting held on June 19, 2024 were approved upon motion by Mr. Swanson and second by Mr. Spence.

**2. Engineering & Maintenance Matters**

Mr. Meeks reported as follows:

- a. Underdrain Cleaning and Remediation.** DRC continues to work on the underdrain remediation. Since the last Board meeting no mains have been completed. Next month's effort will target the lines on Trunk Line E and in the Hillsboro subdivision. The Trunk Line E mains are in Grant Ranch Boulevard on the north side of Sunset Park. The updated remediation report was attached to the Board packet and reviewed.
- b. 2024 Annual Maintenance.** Martin/Martin received the acoustic testing

results and developed recommendations on next steps.

i. **MH L4-1.0 with SIGNIFICANT infiltration** – injection grouting and line manhole. Martin/Martin recommends doing the injection grouting as maintenance this year and follow up with the manhole lining as part of the capital improvements project in 2025.

ii. **MH PG-A2.1 with failing liner** – replace manhole. Martin/Martin recommends replacing this manhole entirely this year as emergency/maintenance.

iii. **Stuck manhole covers/frames** – this should be part of DRC’s regular maintenance to fix this type of issue when found. Martin/Martin has asked them to do so moving forward.

c. **Lift Stations.** Ramey has reported that they use three 2.5 gallon jugs of water each month during their routine maintenance at the Chanson Lift Station. Based on this, and after discussion with Ramey regarding the cost to replace the water line, Martin/Martin recommends the water line not be replaced and Ramey continue as they have been.

d. **2024 CIP.** As discussed last month, DRC is doing some additional assessment of the main recommended for replacement. Martin/Martin has not received the follow up CCTV inspection video at this time.

Mr. Meeks then left the meeting.

### 3. **Financial Matters**

a. **Disbursements.** The June 20, 2024 through July 17, 2024 check register was approved upon motion by Ms. Faris and second by Mr. Spence.

b. **Financial Statements.** The June 30, 2024 unaudited financials were approved upon motion by Mr. Sudbeck and second by Ms. Faris.

c. **Investment Report.** Nothing new to report on investments.

**4. Legal Matters**

Mr. Spence moved to enter Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to the 2021 Capital Improvement Project, as authorized by §24-6-402(4)(e), C.R.S. The motion was approved upon second by Mr. Swanson. After discussion, the Board exited executive session.

**5. Other Business**

Mr. Spence has shown interest in attending the annual SDA Conference. Ms. Nicki Simonson will make the necessary arrangements.

**6. Adjournment.** There being no other business, the meeting was adjourned by Mr. Sudbeck at 10:00 a.m.

Respectfully submitted,

DocuSigned by:  
*Nicole L. Simonson*  
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Nicole L. Simonson, Secretary