

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
GRANT WATER & SANITATION DISTRICT**

**APRIL 21, 2021, at 9:00 a.m.**

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, April 21, 2021, at the hour of 9:00 a.m. at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado and via Zoom conferencing. Directors present were Mike Cowan, Darren Bradshaw, Bruce Guard, Sam Garza, and Eric Edwards. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, Jennifer Bailey and auditor, Dawn Schilling. Mr. Cowan presided.

**1. Administrative Matters**

**a. Disclosure of Conflicts of Interest.** There were no changes to the board member disclosures.

**b. Open Forum.** The open forum was passed in the absence of any members of the public.

**c. Minutes.** The minutes of the regular meeting held on March 17, 2021 were approved upon motion by Mr. Garza and second by Mr. Guard.

**2. Engineering & Maintenance Matters.**

**a. Engineering Report.** Mr. Meeks reported as follows:

**i. Underdrain Cleaning and Remediation.** DRC continues to work on the calcium deposit removal and has recently cleaned the last line in the Heron Shores neighborhood enough to inspect the main. The main was previously thought to be muddy but after cleaning and

inspection it was shown to be filled to about 75% of capacity with heavy mineral deposits in the area about 200 feet from the upstream manhole.

**ii. Annual Maintenance.** DRC continues to make progress, however, has prioritized the remediation work over the annual maintenance to achieve their commitment of 50 days worked prior to June 1, 2021.

**iii. Restaurants.** Dutch Bros appears to be undertaking a significant remodel of the old Carl's Jr. building and Martin/Martin has requested the plumbing plans once they are available. Dutch Bros has reached out to the District Manager to start the tap application process.

**iv. 2021 Capital Improvement Projects (CIP).** The contract has been executed and a notice of award has been provided to JBS Pipeline. A tentative schedule has not been provided as of the time of the April Board meeting.

**b. District Easements Coordination.** Bowles Metro District (BMD) has reviewed the Intergovernmental Agreement (IGA) and has put off discussion until their next meeting. They are questioning the need for a formal IGA but have agreed to consider it. Nicki is in the process of scheduling a joint Easement Committee meeting with both Districts to be held at the Grant Ranch Village Center.

**c. Sump Pumps.** The District Manager and Martin/Martin are coordinating with several homeowners with sump pumps that do not appear to meet the District Rules and Regulations. The homeowners are in Heron Shores, Belvedere, and San Marino neighborhoods. These sump pumps appear to have been installed with surface discharges and without variance agreements.

**3. 2020 Audit.** Ms. Schilling reported there were no difficulties completing the audit. She thanked Simonson & Associates and Treasurer, Mr. Bradshaw for their cooperation.

Schilling & Company audited the District through fiscal year end 2020. The auditor's responsibility is to gather evidence and offer an opinion. Schilling & Company is issuing an unmodified opinion, the best opinion offered, that the financials present fairly the financial position of the District. Ms. Schilling reviewed with the Board the financial statements she considered in rendering her opinion. A motion was made by Mr. Bradshaw to approve the District's 2020 audit report, which was seconded by Mr. Garza and approved unanimously. A motion was then made by Mr. Bradshaw to approve the District's representation letter, which was seconded by Mr. Garza and also approved unanimously. Ms. Schilling then left the meeting.

**4. Financial Matters.**


**a. Disbursements.** The March 18, 2021 through April 21, 2021 check register was approved upon motion by Mr. Garza and second by Mr. Guard. The Board had a few questions regarding specific checks, and it was noted that Ms. Schilling had given the District a \$500 discount on the audit preparation.

**b. Financial Statements.** The audited financial statements provided for December 30, 2020 were approved upon motion by Mr. Bradshaw and second by Mr. Garza. Mr. Bradshaw then moved to approve the March 31, 2021 financials and they were approved upon second by Mr. Garza.

**c. Investment Report.** No new updates on the investment report.

**5. Adjournment.** There being no other business, the meeting was adjourned by Mr. Cowan.

Respectfully submitted,

  
Bruce Guard, Secretary