

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

June 20, 2018, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, June 20, 2018, at the hour of 9:00 a.m. at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Darren Bradshaw, Mike Cowan, Bruce Guard and Sam Garza. Also attending were Jerry May, Judy and Nicki Simonson, and Julia Robinson. Mr. Cowan presided.

1. **Disclosure of Conflicts of Interest.** There were no changes to the Board member disclosures.

2. **Open Forum.** The open forum was passed in the absence of any members of the public.

3. **Minutes.** The minutes of the regular meeting held on May 16, 2018 were approved on motion of Mr. Bradshaw seconded by Mr. Garza.

4. **Engineering Report.** Mr. May reported as follows:

- **Underdrain Cleaning.** DRC has not yet received the new cutting head but hopes to have it by Friday this week. No progress has been made on the underdrain cleaning while waiting for the head, because it is expected to do the job faster and more cheaply than the current method. The head is made to cut concrete out of pipes and is able to turn corners. Soggy soil conditions continue to delay cleaning of the Blue Heron Park line.

- **2018 Sewer Maintenance.** Cleaning and videos of residential areas are done except for areas on Grant Ranch Boulevard and in Clement Park, which require traffic control. Cleaning of the golf course interceptor will be done in the fall.

- **Capital Projects.** The soil grading at the Blue Heron construction site is done and looked good after the most recent rains. The last two tree stumps are out. Mr. Cowan said Bowles Metro had a contractor laying sod this week. Mr. May recommended that final payment to C&L for the construction project be released.

No bids were received for the remaining capital improvement projects so M/M contacted Conroy Construction which is wrapping up a project for another district. They will look at the GWSD projects next week and give us a price. One project needs to be done before school starts if possible, and the other needs to be delayed until the roundabout is in. Given the difficulty in finding contractors in 2017 and 2018, M/M will seek bids earlier for the 2019 projects.

- **Joint Easement Committee.** Bowles Metropolitan District provided plans to start planting trees outside the GWSD easement area, leaving a 30 foot strip in the location of the current temporary easement. They plan to plant three or more trees this fall.

The committee discussed who should pay for what restoration in the Blue Heron construction area. Bowles Metro presented a \$20,000 estimate to GWSD for the irrigation repair in the construction area. Mr. Cowan said he pointed out that GWSD paid for removing all of Bowles' Metro's trees in the GWSD easement and agreed last month to pay \$5,620 for the topsoil. The work took place in the GWSD easement so there is no restoration obligation. He suggested that GWSD might consider additional funding of restoration if Bowles Metro accelerates the tree planting just mentioned. He noted that the same customers pay either way. After discussion, Mr. Garza moved to approve the Bowles Metro request to split the irrigation costs and approve paying for what it would cost to seed the site as opposed to the sod proposal Bowles Metro previously presented, all of which would be contingent on (i) approval by the Bowles Metro Board of a plan to accelerate tree planting that is acceptable to the GWSD Board and (ii) clarification of the temporary easement, both on the landscape plans and by a recorded instrument. The Board

agreed that the District needs a long-term temporary easement between the permanent easement and the new landscaping area, to remain in place until the permanent easement is cleared of trees. The motion was seconded by Mr. Bradshaw and approved.

- **Lift Stations.** M/M noticed that the approved Gorman Rupp pumps for the Chanson Plaza lift station are not explosion proof, a relatively new requirement for all lift station components. Explosion proof pumps from Gorman Rupp, in Kansas, are \$2,500 more than the German pumps in the original Ramey proposal, but they are available sooner and will match the pumps in the northeast lift station. The new proposal from Canyon Systems to supply the pumps is \$15,134. The proposal was approved on motion of Mr. Bradshaw seconded by Mr. Garza.

Mr. May said M/M recommends sealing the electrical conduit to eliminate vapor intrusion to the control panels, and installation of a vent with a gooseneck to release gases, along with a odor control device on the vent exhaust. He said M/M did not catch the fact that the northeast lift station pumps are not explosion proof. However, he said, there is a lower risk of sewer gases at the northeast lift station, which serves only residential customers. He said the risk of explosion can be controlled by raising the water level at the northeast lift station so that the pumps are always submerged, and by sealing the conduits to the control panel and adding a vent as recommended for Chanson Plaza.

A revised installation proposal from Ramey Environmental will be submitted to the Board for approval at the July meeting.

- **Bowles Crossing.** The south sewer main is complete and the grease interceptors have been raised to achieve the required drop. The pipe bursting construction project is still planned for July. Mr. May said the grease interceptor plans for Longhorn Steakhouse are not complete. However, he said, the site developer brought in the fill needed to create the

necessary grade for sewer service and grease trap connections. The underdrains found during excavation will be inspected and videoed by DRC in the fall.

Ms. Simonson said the District received multi-family drawings from Jefferson County. Mr. May said the drawings showed elevations three feet higher than our records indicate. The plans have gone back to the developer's engineers with comments including making sure they are using the correct datum point used by the District.

- **Platte Canyon South Sheridan Line Project.** Mr. May said M/M has reviewed videos of the project but is still trying to coordinate inspection of the manhole linings. The District is holding the payment check until the inspection is done and shows that the work is satisfactory.

- **GIS System.** A work session was held with Simonson & Associates last month and their comments and suggestions are being integrated into the system. M/M expects to receive the software to install the web platform this month and Mr. May thinks it will be available to the District by the end of August. M/M has a full time GIS employee, Sean Pearson.

5. Financial Report. Ms. Simonson presented the financial report in the absence of Mr. Mulholland.

A. Disbursements. Ms. Simonson said the checks include \$400 for stump removal and some funds for DRC for cleaning in the underdrain line on the west side of Blue Heron Park. The disbursements were approved on motion of Mr. Bradshaw seconded by Mr. Garza.

B. Accounts Receivable. Ms. Simonson said the largest receivable is for commercial customers. There is a bill for \$3,100 out to Vestar, which has asked to pay monthly instead of replenishing its deposit with the District. The receivable is for the April bill, sent in May. The May bill will go out this week. Ms. Nicki Simonson said Lucha Cantina again failed


its grease trap inspection in May. The Raccoon Creek Golf Course Barn also failed inspection after someone rubber-cemented the cover and bolted it closed. The Barn will pay the cost of opening it and any fine.

C. Financial Statements. Ms. Simonson presented the unaudited financial statements for May 31, 2018. She noted that the \$350,000 transfer to ColoTrust was not made until early June, and pointed out that the sewer and underdrain R&M expenses are catching up to the budget as work gets done. Mr. Garza moved to approve the unaudited financial statements. The motion was seconded by Mr. Guard and approved. Ms. Simonson noted that the water and sewer tap fees from Longhorn Steakhouse will be substantial when they come in.

D. Investment Report. Ms. Simonson said the ColoTrust interest rate has moved up to 2.1% and it will be going up again. The District has a 1% investment maturing in August and she said the Board may want to invest it for five years. She said a rate of 3.3% was available for a recent investment due in 2023.

6. Adjournment. There being no other business, the meeting was adjourned by Mr. Cowan at 11:10 a.m.

Respectfully submitted,


Judith C. Simonson, Secretary