

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

February 20, 2019, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, February 20, 2019, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Mike Mulholland, Darren Bradshaw, Mike Cowan, Bruce Guard and Sam Garza. Also attending were Justin Meeks, Nicki Simonson, and Julia Robinson. Mr. Cowan presided.

1. **Disclosure of Conflicts of Interest.** There were no changes to the Board member disclosures.

2. **Open Forum.** The open forum was passed in the absence of any members of the public.

3. **Minutes.** The minutes of the regular meeting held on January 16, 2019 were approved with one change, on motion of Mr. Garza seconded by Mr. Mulholland.

4. **Engineering Report.** Mr. Meeks reported as follows:

- **2019 Capital Improvements.** The District was recently notified that Platte Canyon Water and Sanitation District plans to replace a sewer main south of Bowles Avenue at a cost of \$316,351, of which the GWSD share is \$300,351. GWSD did not budget for this project. Mr. Meeks said this sewer main is in worse condition than the 8-inch main in the Crossings which the District planned to replace this year. He recommends that the District defer the Crossings project until next year to allow the District to pay its share of the Platte Canyon project this year. Mr. Mulholland moved to approve the Platte Canyon project in lieu of the Crossings project for

2019. The motion was seconded by Mr. Garza and approved. After further discussion, the Board asked Ms.

Robinson to send a letter to the Platte Canyon Board of Directors and manager asking that GWSD be provided with notice of projects as early as possible, and in no event later than November 1 of the year before such projects are planned, so that GWSD has the opportunity to plan and budget for needed improvements.

- **Underdrain Remediation and Maintenance.** DRC is working on scheduled underdrain maintenance, which is coming along well. Some areas were identified which need follow up cleaning with multiple passes of conventional equipment. The Hillsboro remediation project is on hold until the new manholes are installed. M/M will advertise for bids for this project immediately.

- **2019 Sanitary Sewer Maintenance.** DRC has made good progress in cleaning residential areas and is starting on commercial areas.

- **Lift Station Improvements.** Mr. Meeks said that Ramey has reported that the valve manufacturer cannot deliver the valves, which have been on back order, for an additional six weeks. Ramey has located another vendor at a cost of \$400 more per valve. Ramey will cover this upcharge because of the long delay already experienced with the recommended vendor. Meanwhile, the very cold nights caused a VFD failure. Ramey recommends adding heaters on both VFDs at a cost of \$2,720. This was approved on motion of Mr. Mulholland seconded by Mr. Garza.

- **Cummins Rocky Mountain.** This contractor has been doing the District's generator maintenance but requested a new contract for 2019 with an extensive indemnification clause. Counsel does not recommend approval of the proposed terms. Mr. Meeks said Ramey can do most of the services except the repair and oil changes for the generators. However, Ramey recommends Diesel Services for this work. Mr. Meeks recommended that the District enter into a direct contract with Diesel

Services. He said he expects to receive a proposal from Ramey for the additional services and from Diesel Services for the generator repair and oil changes.

- **Bowles Crossing Re-Development.** The developer for this project has addressed all engineering comments for the proposed easements and sewer mains. The only remaining item is to add tracer wire to all new facilities. M/M is working on drafting the standard detail for tracer wire and expects to bring it for approval at the March meeting. In the meantime, M/M has advised the developer that it must be included in the work.

We are still waiting for recording information on the two new sewer easements and an updated title commitment. Ms. Robinson is working with Vestar's counsel on the these items.

Mr. Meeks said we need to terminate part of a 1987 easement once the new easements are recorded. Ms. Robinson will assist with that and hopes to present it at the March meeting.

The Longhorn Steakhouse grease interceptor will be ready for inspection soon. Construction has been delayed by the cold weather. Another new restaurant, First Watch, will need tenant finish inspection soon. There is an existing grease interceptor for this business that is sized appropriately, but there are drains at the coffee station and soda fountain that still need to be connected to the grease interceptor.

- **Red Lobster.** The customer still has provided no response to the District's instructions to remove its illegal dumpster drain. Mr. Meeks said Littleton agreed that the dumpster drain must be disconnected. He said that the public restrooms have a direct connection to the sanitary sewer but the employee restrooms do not. It will be difficult to fix this issue. The next step is a notice of water shut-off. Ms. Simonson said Red Lobster is close to being late on its service fee as well.

- **Bowles Village Odor Issues.** Mr. Meeks presented a quote to add air filter inserts to all eleven manholes from the liquor store to the connection force main to the golf course sewer

line, in the amount of \$8,370. The bid was approved on motion of Mr. Mulholland seconded by Mr. Garza. Mr. Meeks said a new odor complaint was received from Bed, Bath and Beyond. This is a first for the east side buildings, which are connected to a different main which is not a force main. Mr. Meeks said we need prompt notification when issues arise so we can send someone out to check on odors while they are occurring.

- **GIS System.** M/M continues to integrate maintenance data into the GIS software as it is received. The District manager now has access to the web-browser version of the GIFS. Ms. Simonson said she is developing a list of quirks to be addressed.

5. Financial Report. Mr. Mulholland presented the financial report.


A. Disbursements. Mr. Mulholland said there were no issues with any of the invoices to be approved. Approval of the February disbursements was given on motion of Mr. Garza, seconded by Mr. Bradshaw.

B. Financial Statements. The Board accepted the draft financial statements for January 31, 2019. Ms. Simonson said audit materials were delivered to Ms. Schilling, who will be in the District office to conduct the audit next week.

C. Investment Report. Ms. Simonson said there were no maturities this month. The ColoTrust rate is now 2.59%.

6. Adjournment. The meeting was adjourned by Mr. Cowan.

Respectfully submitted,



Judith C. Simonson, Secretary