

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

May 15, 2019, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, May 15, 2019, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Mike Mulholland, Darren Bradshaw, Mike Cowan, Bruce Guard and Sam Garza. Also attending were Justin Meeks, Judy and Nicki Simonson, and Julia Robinson. Mr. Cowan presided.

1. **Disclosure of Conflicts of Interest.** There were no changes to the Board member disclosures.

2. **Open Forum.** The open forum was passed in the absence of any members of the public.

3. **Minutes.** The minutes of the regular meeting held on April 17, 2019 were approved with one correction on motion of Mr. Garza seconded by Mr. Mulholland.

4. **Engineering Report.** Mr. Meeks reported as follows:

- **2019 Capital Improvements Status.** Mr. Meeks stated that although the bid was awarded to ECS, Inc., the work schedule has slipped due to a death in the family of the company owner. All locates have been done, but construction has not yet started. The performance bond has not yet been received. If it comes in, excavation will begin this week. The contractor has already provided notice of the work to neighborhood residents.

- **Underdrain Remediation and Maintenance.** Remediation in Hillsboro is still on hold pending completion of the capital project. DRC completed the scheduled

maintenance for 2019 by the May 1 deadline. There are 3,110 feet of remediation cleaning left, in addition to the Hillsboro section. DRC is now working on the remediation list included in the packet. Mr. Meeks said a lot of it consists of relatively small calcium buildups. However, he said, trunk line B may need additional manholes in Grant Ranch Boulevard near the school, because there are some very long reaches in this area.

- **2019 Sanitary Sewer Maintenance.** All 2019 maintenance is done. M/M is still reviewing video on the GIS software.

- **Lift Stations.** Mr. Meeks said pump #1 at the northeast lift station has had fault alarms in the last month and a fuse had to be replaced. Diesel Services will be on site at the end of May for the regular service.

- **Bowles Crossing Re-Development.** The District has not heard anything from Alliance since it closed on its purchase of the Broadstone parcel. The property is fully fenced and labeled with Alliance signs.

- **Red Lobster.** The dumpster drain still has not been abandoned. Mr. Meeks will observe the work when it is done.

- **Odor Issues.** Eight of the manhole filters in Bowles Village have been installed but three were not sized correctly and will be changed out this week.

A new odor complaint was received from the property manager of Plaza on the Greens, who also sent photos of three severely clogged grease traps. They were subsequently inspected by the District and were clean. This is the area where the District required installation of additional grease traps a few years ago. Big Lots has complained of indoor odors and the District asked the property manager to hire a plumber to find the source of the issue. Ms. Nicki Simonson noted that there are six restaurants in Plaza on the Greens, all in a row, and so there may be an

accumulation of grease in the traps. They may need to be cleaned more often. Another tenant complained of a broken vent. Mr. Meeks indicated that the vents need to run above the roofline. The landlord needs to address both these issues.

Nothing has been heard from the Qdoba manager, whose grease trap was not getting any flow from the kitchen.

5. Financial Report. Mr. Mulholland presented the financial report.

A. Disbursements. Mr. Mulholland said he had reviewed the invoices and recommended the checks be approved as presented. He said the manager's bill is high, associated with billing and collection of service fees. The disbursements were approved on motion of Mr. Bradshaw, seconded by Mr. Guard.

B. Accounts Receivable. Ms. Nicki Simonson said the number of unpaid accounts is higher than usual, but the overall past due amount is consistent with other years. Lucha Cantina and Jiffy Lube are the only commercial accounts past due and are among the 60 customers who will have water shutoff notices posted today.

C. Financial Statements. Ms. Simonson said that she put an additional \$400,000 into the District's ColoTrust account as directed by the Board. She noted that the financial statements no longer show a retainage payable because the DRC 2019 maintenance work was completed on time. Interest rates are flat. There is not much difference between short term and mid term rates. ColoTrust continues to have the best rate, currently 2.58%. Ms. Simonson drew the Board's attention to the capital projects section on page 7, saying that Mr. Meeks received the 70% design drawings for the Platte Canyon replacement line. Platte Canyon plans to bid the project on May 22 and hopes to start construction in June or July.

D. Investment Report. Ms. Mulholland said there may be a call in August on an investment with a rate of 3%.

6. Other Business. Ms. Judy Simonson said that she, Nicki Simonson and Mr. Cowan will attend the Denver Water Department's distributor breakfast with Jim Lochhead on May 21 from 9:30-11:00.

Mr. Cowan discussed the orthophosphate treatment process, which is thought to bind a protective layer to the interior surface in lead pipes so the lead will not leach into drinking water. The treatment is very expensive. Denver plans to replace all the lead pipes in its system. Almost all of the lead pipes in the Denver system are inside the city, in older areas. Outside city distributors are concerned that their customers will be asked to pay for pipe replacement that benefits inside city customers only.

7. Adjournment. The meeting was adjourned by Mr. Cowan.

Respectfully submitted,



Judith C. Simonson, Secretary