

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

September 18, 2019 at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, September 18, 2019, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Mike Cowan, Mike Mulholland, Darren Bradshaw, Bruce Guard and Sam Garza. Also attending were Justin Meeks and Julia Robinson. Mr. Cowan presided.

1. Disclosure of Conflicts of Interest. There were no changes to the Board member disclosures.

2. Open Forum. The open forum was passed in the absence of any members of the public.

3. Minutes. Mr. Cowan suggested several changes to the minutes of the August 21, 2019 meeting, although he was not at last month's meeting. He said that on page 2 of the minutes, ECS should be identified as the contractor who did the Blue Heron project, and also said that the minutes should state on page 3 what was found downstream when the accelerated cleaning was done. Mr. Garza moved to approve the minutes as amended. The motion was seconded by Mr. Mulholland and approved.

4. Engineering Report. Mr. Meeks reported as follows:

- **2019 Capital Improvements Status.** The Jefferson County engineering inspector called for some corrections on the asphalt patches, including adjustment of a manhole

lid and regrading of a patch that slopes toward the manhole. M/M got a quote from one company for \$3,500. Other companies are too busy to provide a quote. Mr. Bradshaw moved to approve the \$3,500 proposal, Mr. Garza seconded the motion and it was approved.

- **2020 Capital Projects.** Mr. Meeks said 2020 is the last year of phase one of the District's 25 year capital improvements plan. He said that plan implementation has gone very well and most items planned for have been completed. For 2020, M/M is looking at doing the Crossings neighborhood project that was postponed from this year, as well as adding more manholes on long underdrain reaches. Mr. Meeks said it is difficult or impossible to clear calcium deposits from long reaches. More details about projects proposed for 2020 will be in the draft budget next month. Mr. Meeks said that the survey for the Crossings project is already done. He recommended proceeding on the design and utility locates now, to avoid delays in 2020. M/M will bring a proposal to the October meeting with quotes for utility locates.

- **Platte Canyon Removal Replacement Project.** This project was completed on September 4, 2019. M/M previously commented on its concerns about the direct contact between a storm sewer and the new sanitary sewer. In the past, there was a leak from the storm sewer line and the sanitary sewer line sagged in that location. M/M asked Platte Canyon to address this issue in the project design, asking that the sewer line be encased in concrete in the vicinity of this crossing. He recommended that the District go on record with Platte Canyon on this issue, because it will likely come up again. After discussion, it was agreed that Mr. Meeks will draft a letter to Platte Canyon and send it to Ms. Simonson and Ms. Robinson for review. Mr. Meeks said the new sewer is SDR-35 PVC, not HDPE. The SDR-35 is a stronger material than HDPE. The new Platte Canyon sewer line also has better bedding than the old one. In answer to

a question, Mr. Meeks said the cost for encasing the sanitary sewer in concrete would not have been very much, because it only involved about 20 feet of line.

- **Underdrain Remediation.** DRC was in the District working on underdrains last week. They committed to a full week in September and 4-6 weeks for the remainder of the year. Patrick told Mr. Meeks that some of the lines they worked on last week have now been cleared. M/M requested a proposal from DRC to complete the remediation in 2020, and also requested a priority schedule again for 2020. DRC will try to finish Hillsboro before year end, now that the manholes are in.

- **Lift Stations.** Trash baskets are on order. There was a 4-5 week lead time.
- **Bowles Crossing.** M/M finally got everything that was needed from Alliance. They had to pothole to locate the existing water main, which they will remove and replace, along with a 12-inch line that crosses the sewer and will be replaced with a 6-inch line. The vertical separation of the 12-inch main and the sewer is inadequate, so construction will be finicky. Also, Alliance found an unexpected storm drain crossing in Long Drive, right near a manhole. The sewer line had to be regraded and a manhole moved, plus another manhole added. M/M asked for and has just received a final, stamped plan set. Mr. Meeks said Alliance did go forward with construction of the section to the east, in front of the AMC theater. The slope on this line is very shallow and the work has to be precise, with no sags, for this grade. M/M is providing construction observation. Mr. Meeks expects this project to be done by the end of October. He said the coordination to activate the new line before abandoning the old line will be complex.

Mr. Meeks said no response has been received from Vestar about tree removal on the District easement on Vestar's property. Columbine Tree provided a quote of \$4,458 to remove

these trees and grind the stumps. Mr. Mulholland moved to approve this proposal. The motion was seconded by Mr. Garza and approved.

- **Jimmy John's.** Revised plans include the changes requested by M/M. M/M spoke to the Jefferson County building department to see what record they have of the revised plans. They have no record, but simply rely on their inspector. Therefore, Mr. Meeks said, the District needs to do dye tests to confirm that the grease drains are connected to the grease interceptor. Mr. Meeks said Jefferson County staff now seems more receptive to changing their policies and procedures to achieve better coordination with other governments. He said he and Ms. Simonson had a productive meeting with county staff to explain what our needs are to issue a “will serve letter,” and to explain that the District only has that one opportunity to get it right. A meeting is planned in the next two weeks, to include District representatives, along with building, planning and engineering staff, to work on better coordination. Mr. Mulholland said that the experience with Red Lobster has shown that we need to do dye tests on all grease traps.

- **First Watch.** This project also needs dye tests.
- **Garbanzos.** Plans were sent in over the weekend. Mr. Meeks said it looks like the design is okay but said M/M again had no input before the customer did construction.

- **Jefferson County Building Department meeting.** This item was reported earlier; Mr. Meeks emphasized that staff is seeing positive movement on better coordination.

- **Red Lobster.** This customer says they expect to have plans finalized by month end but is now resisting the District's order to abandon the illegal dumpster drain. The customer wants to connect the dumpster drain to the storm sewer. Mr. Meeks said no local jurisdiction will allow that.

- **Bowles Metro Easement Coordination.** Mr. Cowan asked if anyone went to the Bowles Metro District meeting in September. Ms. Nicki Simonson could not attend. Mr. Cowan will attend the dinner event with Bowles Metro and the Grant Ranch Master Homeowners' Association. The Board still has not seen written plans from Bowles Metro even though Chuck Reid committed to a more detailed design. Mr. Cowan said we also haven't heard anything about the other problematic easements on Bowles Metro property. He said these easement issues need to stay on the action list and someone needs to go to Bowles Metro's monthly meetings on the second Tuesday of each month at 4:30 p.m. Mr. Cowan said he had a homeowner complaint about weeds in the northeast lift station. Weed control is not in the Ramey contract. Mr. Meeks said he asked C&L to take care of the weeds. He said he will see if this task can be added to the Ramey contract for 2020. Mr. Guard suggested using Designsclapes since they are out there anyway. It was agreed to request a proposal from Designsclapes.

- **Columbine High School.** The high school wants to do an addition. It is technically located in GWSD, but has always been served by Platte Canyon because GWSD had no facilities at the time the school was built and still has none capable of serving the school. A new water main off of Platte Canyon's water main will be required.

5. Financial Report. Mr. Mulholland gave this report. Mr. Cowan said the District supports the TAC on its evaluation of Denver's rate adjustments. He spoke to Pat Fitzgerald and reported that the rate increase is 3-4% across the board, but slightly more inside Denver. Pat sent a copy of the TAC minutes to Mr. Cowan, showing a 3.8% inside city rate increase and a 2.2% for outside city customers. The Board asked that Ms. Simonson send the TAC reports to all Board members. Mr. Cowan added that there have been no TAC assessments the last two years. For 2020, an assessment of \$.30 per customer was approved by the TAC. Mr. Cowan also said that

Denver has submitted a waiver to EPA with respect to the orthophosphate approach to lead pipes. Denver has asked the TAC participants to send letters supporting the waiver. Mr. Cowan asked if the Board wants to send a letter of support to EPA.

A. **Disbursements.** Mr. Mulholland reviewed the check register and recommended it for approval. Mr. Garza moved to approve the disbursements. The motion was seconded by Mr. Bradshaw and approved.

B. **Unaudited Financial Statements for August 31, 2019.** Mr. Mulholland had no comments on the financial statements. They were approved on motion of Mr. Bradshaw seconded by Mr. Garza.

C. **Investment Report.** Mr. Mulholland reported that a 3% bond held by the District was called. The funds are in ColoTrust for now at 2.2%.

6. **Adjournment.** The meeting was adjourned by Mr. Cowan.

Respectfully submitted:

Judith C. Simonson, Secretary