

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
GRANT WATER & SANITATION DISTRICT**

**JANUARY 15, 2020, at 9:00 a.m.**

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, January 15, 2020, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Mike Mulholland, Darren Bradshaw, Mike Cowan, Bruce Guard and Sam Garza. Also attending were Justin Meeks, Nicki Simonson, Jennifer Bailey and Rebecca Hill. Mr. Cowan presided.

1. **Disclosure of Conflicts of Interest.** There were no changes to the Board member disclosures.

2. **Open Forum.** The open forum was passed in the absence of any members of the public.

3. **Minutes.** The minutes of the regular meeting held on December 18, 2019 were approved with an amendment upon motion by Mr. Garza seconded by Mr. Mulholland.

4. **Resolution No. 1.** Resolution No. 1 "Sunshine Act" was approved upon motion by Mr. Garza seconded by Mr. Bradshaw.

5. **Engineering Report.** Mr. Meeks reported as follows:

- **2019 Capital Improvements Project.** The necessary manhole adjustments were completed this week and have been approved by Jeffco. The timeclock on the 2-year warranty has commenced. A letter drafted by the District's legal counsel has been sent to Raul Martinez with ECS, Inc. regarding his payment dispute related to this project.

- **2020 Capital Improvements Project.** Martin/Martin has completed the

bid documents for 2020. Those packets will be available to contractors next week with a due date for bid submission by mid-February. The bids will be reviewed at the next Board meeting on February 19, 2020.

- **Underdrain Cleaning and Remediation.** Mr. Meeks provided a supplemental handout to the Board detailing the cleaning schedule and progress. DRC had multiple crews working through the month of December. Some of the main lines exhibit 20-30% calcium buildup and therefore take longer to clean. An extensive cleaning of these high buildup areas has not been completed in approximately 6 years, however they will now be placed on an annual remediation schedule as opposed to the standard 3-year rotation. Mr. Cowan mentioned that he had been approached by homeowners expressing concerns over the diesel fumes.

- **Bowles Crossing Re-Development.** The construction activity on the Broadstone sanitary main extension has been completed. Martin/Martin received a bulk delivery of videos of the sanitary mains. The videos showed that three of the mains along Long Drive had sags in them. They were minor but Martin/Martin asked to have them fixed, which has not been completed as of this meeting date.

Martin/Martin sent a letter to Vestar stating that the grease interceptor needs to be upsized or other accommodations made to service Jimmy Johns, Garbanzos and Corvus Coffee Roasters. No response has been received from Vestar as of January 15, 2020.

- **Lake House Kitchen and Tavern.** Martin/Martin asked Lake House Kitchen and Tavern to provide as-built drawings for the new restaurant layout. Lake House stated they weren't changing anything from the previous tenant's layout. Since the previous tenant was a brewery, it has been noted that the brewing tanks have been removed to allow for more seating. Seating capacity is an indicator of meals served and thus the required size of the grease interceptor.

The District's legal counsel sent a letter to Lake House to request they provide updated plans within 15 days of receipt of request. A new interceptor must be installed within 30 days of approval of the plans. If they fail to comply, the District may fine them \$500 per day and shut off their water.

- **Jefferson County Building Permits.** Martin/Martin and the District Manager had a meeting with Jefferson County Environmental Health on January 6, 2020. The County stated they would add approval by Grant Water and Sanitation District to the retail food establishment license application. This new process will now engage the District each time a new owner/tenant applies for a retail food license.

- **Bowles Metro District Easement Coordination.** Ms. Simonson attended the Bowles Metro District meeting on January 14, 2020 and this item was not on the agenda. She will reach out to Bowles Metro District management for an update.

- **Plaza on the Green Nuisance Odors.** C&L Water Solutions has ordered odor air filter inserts that will be installed in the manholes. They are due to arrive later this week and it is anticipated that C&L will begin installation within the next two weeks.

- **Red Lobster.** Martin/Martin has not received updated plans from Red Lobster. C&L performed dye testing that shows routing is correct for the interceptor.

6. **Blue Heron Park Bridge Railing.** The Bowles Metro District proposal from Homestead Painting, LLC for new railing on the pedestrian bridge in Blue Heron Park was approved upon motion by Mr. Garza seconded by Mr. Bradshaw. This project is a 50/50 cost share at \$575 each between BMD and Grant Water and Sanitation District.

7. **Addendum for Platte Canyon S. Sheridan Agreement.** Ms. Simonson gave an update on the current status. Judy Simonson had a meeting with Pat Fitzgerald regarding Platte Canyon not being receptive to project input from the District engineers even though the District

funds 96% of the cost of any repairs or replacements of the S. Sheridan line. Ms. Bailey, the District's legal counsel and Mr. Meeks, the District Engineer will get together to draft an addendum to the agreement to address the issue. This language will be presented to Pat Fitzgerald after it is reviewed and approved by the Board at the next meeting.

**8. Financial Report.**

**A. Disbursements.** The December 19, 2019 to January 15, 2020 check register was approved upon motion by Mr. Garza seconded by Mr. Bradshaw.

**B. Financial Statements.** The financial statements for December 31, 2019 are in draft form pending audit.

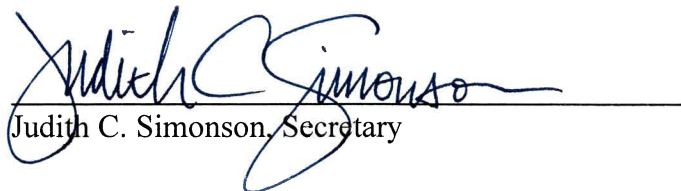
**C. Investment Report.** Ms. Simonson noted the District invested \$500,000 and \$200,000 into two separate bonds effective December 2019 at rates of 2%.

**9. Elections.** Resolution No. 2 to appoint a designated election official and authorizing the designated election official to cancel the election was approved upon motion by Mr. Garza seconded by Mr. Bradshaw. Ms. Simonson gave an overview of the term transition chart that was included in the meeting packet.

**10. Other Business.** The 2020 Newsletter was approved upon motion by Mr. Mulholland seconded by Mr. Guard.

**11. Adjournment.** The meeting was adjourned by Mr. Cowan.

Respectfully submitted,

  
Judith C. Simonson, Secretary