

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
GRANT WATER & SANITATION DISTRICT**

**MAY 20, 2020, at 9:00 a.m.**

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, May 20, 2020, at the hour of 9:00 a.m., via Zoom conferencing. Directors present were Mike Cowan, Darren Bradshaw, Bruce Guard, Sam Garza, and Eric Edwards. Also attending were Justin Meeks, Judy Simonson, Nicki Simonson, Rebecca Hill, and Jennifer Bailey. Mr. Cowan presided.

**1. Elections.** Mr. Guard moved to nominate Mr. Cowan to continue serving as Chairman, Mr. Bradshaw to serve as Treasurer and Ms. Nicki Simonson to serve as Secretary. Mr. Garza seconded the motion and it was approved.

**2. Disclosure of Conflicts of Interest.** There were no changes to the Board member disclosures.

**3. Open Forum.** The open forum was passed in the absence of any members of the public.

**4. Minutes.** The minutes of the regular meeting held on April 15, 2020 were approved upon motion by Mr. Edwards and seconded by Mr. Garza.

**5. Engineering Report.** Mr. Meeks reported as follows:

- **2020 Capital Improvements Project.** Brannan Construction Company has completed major construction activities for the 2020 capital improvements project with the possible exception of one punch list item which Mr. Meeks will follow up on. Pay application #2 was approved upon motion by Mr. Garza and seconded by Mr. Bradshaw.

- **Northeast Lift Station.** During annual maintenance, it was noted that the generator was in need of a full tune-up including a radiator flush and fill. A quote from Generator Source was presented to the Board for their consideration. The quote was approved upon motion by Mr. Garza and seconded by Mr. Bradshaw. Mr. Edwards asked for clarification on the parts listed on the Generator Source quote, stating that they don't appear to fit a diesel generator. Ms. Nicki Simonson asked Mr. Meeks for clarification after the meeting. The District's generators run on natural gas not diesel, so the parts listed on the quote were correct for a gas generator. It was also noted that the generators are scheduled for replacement during phase 3 of the 25-year plan in 2026.

- **Underdrain Cleaning and Remediation.** DRC will resume their work on the underdrains by the last two weeks of May. They will use the newly constructed underdrain manholes along Grant Ranch Boulevard and in the Belvedere neighborhood first to complete remediation activities in those areas.

- **2020 Sanitary Sewer Cleaning and CCTV.** DRC has completed the majority of the annual cleaning and CCTV inspection of the sanitary sewer collection system. Cleaning of 6 additional mains in easement areas will be postponed until dryer weather. Martin/Martin will review the CCTV records when they are provided by DRC.

- **Broadstone Bowles Crossing Development.** After conditional acceptance was granted for the sanitary sewer main extensions for the Broadstone Bowles Crossing apartments, abandonment of the old sanitary sewer main crossing the property was completed on April 22, 2020, and District maps have been updated accordingly.

- **Bowles Crossing Grease Interceptors.** Martin/Martin has approved Vestar's plans to upsize the existing grease interceptor to service Jimmy John's, Garbanzo's, and Corvus Coffee. No construction has been scheduled at this time. Vestar also needs to upsize the 3,000-gallon

interceptor that services First Watch in order to serve two new tenants, Nekter Juice Bar and Teriyaki Madness. No design plans have been received at this time. Vestar has proposed and provided plans for an additional grease interceptor to be installed in the space now occupied by Pho Saigon and a proposed Churro Cafe. This is a proposed 3,000-gallon grease interceptor located in the drive aisle in front of the restaurant. Design plan approval is contingent upon tenant finish plans to be provided on the Churro Café. Vestar has stated they will provide the tenant finish plans prior to construction to allow for Martin/Martin to verify that the size requirement for the grease interceptor is adhered to.

- **Bowles Metro District Easement Coordination.** An easement committee meeting had been postponed until the summer. Mr. Cowan asked that Ms. Nicki Simonson reconnect with the new district manager to get a meeting scheduled on the calendar to discuss.

**6. Financial Report.**

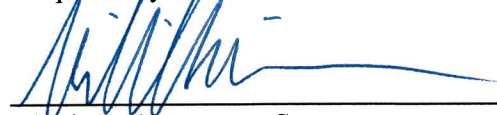
a. **Disbursements.** The April 16, 2020 to May 20, 2020 check register was approved upon motion by Mr. Garza and seconded by Mr. Guard.

b. **Financial Statements.** The financial statements for April 30, 2020 were approved upon motion by Mr. Edwards and seconded by Mr. Garza.

c. **Investment Report.** Ms. Simonson has US Bank sending her daily municipal bond offerings. She will continue to coordinate with Mr. Bradshaw if any bonds come through that might be worth purchasing.

**7. Adjournment.** There being no other business, the meeting was adjourned by Mr. Cowan.

Respectfully submitted,



Nicole L. Simonson, Secretary