

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

JUNE 20, 2020, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, June 17, 2020, at the hour of 9:00 a.m., via Zoom conferencing. Directors present were Mike Cowan, Darren Bradshaw, Bruce Guard, Sam Garza, and Eric Edwards. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, and Jennifer Bailey. Mr. Cowan presided.

1. **Disclosure of Conflicts of Interest.** There were no changes to the Board member disclosures.

2. **Open Forum.** The open forum was passed in the absence of any members of the public.

3. **Minutes.** The minutes of the regular meeting held on May 20, 2020 were approved upon motion by Mr. Edwards and seconded by Mr. Garza.

4. **Engineering Report.** Mr. Meeks reported as follows:

- **2020 Capital Improvements Project.** Brannan Construction Company has completed all major construction activities for the 2020 capital improvements. Pay application No 3 and Change Order No 2 were approved upon motion by Mr. Edwards and seconded by Mr. Guard.

- **Northeast Lift Station.** During annual maintenance, it was noted that the generator needed a full tune-up including a radiator flush and fill. Mr. Meeks reported to the Board that this was completed on June 16, 2020.

- **Underdrain Cleaning and Remediation.** DRC has completed all the scheduled annual cleaning except for the mains along Grant Ranch Boulevard where new underdrain manholes were constructed earlier this year. DRC will continue working in the Belvedere and Hillsboro neighborhoods for the remainder of the month.

- **2020 Sanitary Sewer Cleaning and CCTV.** DRC has completed the majority of the annual cleaning and CCTV inspection of the sanitary sewer collection system. Cleaning of 6 additional mains in easement areas will be postponed until dryer weather. Martin/Martin will review the CCTV records which are scheduled to be provided by DRC by the end of June.

- **Bowles Crossing Grease Interceptors.** Martin/Martin has approved Vestar's plans to upsize the existing grease interceptor to service Jimmy John's, Garbanzo's, and Corvus Coffee. Construction began this week and Martin/Martin is scheduled to go out to the location to observe and approve the work.

- **Bowles Metro District Easement Coordination.** An easement committee meeting had previously been postponed until the summer, however, since it is now June, Mr. Cowan has asked that Ms. Nicki Simonson reconnect with the new district manager to get a meeting scheduled on the calendar to discuss. Martin/Martin is using the District's GIS database to confirm and produce higher quality maps of the trees identified within the easements.

- **Platte Canyon Intergovernmental Agreement (IGA).** The board approved a draft second addendum to the IGA. The draft has been sent to Platte Canyon for their review and comments.

5. Financial Report.

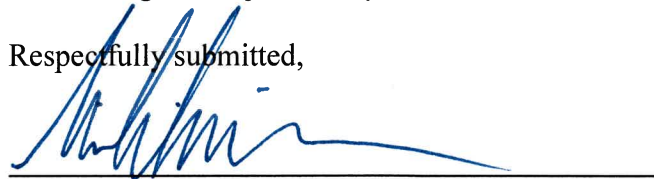
- a. **Disbursements.** The May 21, 2020 to June 17, 2020 check register was approved upon motion by Mr. Garza and seconded by Mr. Guard.

b. **Financial Statements.** The financial statements for May 31, 2020 were approved upon motion by Mr. Bradshaw and seconded by Mr. Garza.

c. **Investment Report.** Ms. Simonson has US Bank sending her daily municipal bond offerings. The board discussed potential short term or long term investments. Investing \$200,000 in a 6-year bond, if still available, was approved upon motion by Mr. Bradshaw and seconded by Mr. Garza. Ms. Simonson will advise the board if this bond is still available and Ms. Bailey will research to see if any bond over 5 requires requires full board approval.

6. **Adjournment.** Mr. Cowan expressed his desire to resume in-person board meetings at the Raccoon Creek Golf Course Farmhouse restaurant. Ms. Simonson stated that the restaurant had temporarily suspended breakfast service, although she would reach out to gather more information. There being no other business, the meeting was adjourned by Mr. Cowan.

Respectfully submitted,



Nicole L. Simonson, Secretary