

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

SEPTEMBER 16, 2020, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, September 19, 2020, at the hour of 9:00 a.m., in person at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado and via Zoom conferencing. Directors present were Mike Cowan, Darren Bradshaw, Bruce Guard, Sam Garza, and Eric Edwards. Also attending were Justin Meeks, Nicki Simonson, Jennifer Bailey, and Rebecca Hill. Mr. Cowan presided.

1. Disclosure of Conflicts of Interest. There were no changes to the Board member disclosures. Ms. Nicki Simonson explained that it had come to her attention from an article in the Special District Association newsletter that only a board member can serve as secretary for the District per State statute. The appointment of Mr. Guard to the position of Secretary for the District was approved upon motion by Mr. Bradshaw and seconded by Mr. Edwards.

2. Open Forum. The open forum was passed in the absence of any members of the public.

3. Public Lien Hearing and Resolution No. 4. Chairman, Mike Cowan, opened the public hearing on tax liens. In the absence of any customers attending the meeting to discuss their delinquent accounts, Ms. Simonson presented Resolution No. 4 to the Board authorizing the District's manager to file tax liens on the District's delinquent accounts listed on Exhibit A attached to the resolution. Ms. Simonson noted that there are delinquent accounts in both Jefferson and Denver County. Resolution No. 4 was approved upon motion by Mr. Bradshaw and second

by Mr. Edwards, subject to any updates in customer payment status prior to the lien filing date. The public hearing was then closed upon motion by Mr. Bradshaw and seconded by Mr. Guard.

4. **Minutes.** The minutes of the regular meeting held on August 19, 2020 were approved upon motion by Mr. Garza and seconded by Mr. Guard, with one edit regarding omitting any request for compensation from the City and County of Denver on their paving project.

4. **Engineering Report.** Mr. Meeks reported as follows:

- **City and County of Denver Paving Project (Denver).** Ms. Bailey had drafted a letter to the City and County of Denver pertaining to the District's request to be notified of any paving projects in advance of work commencing. Mr. Edwards suggested that in order to bring attention to the significant cost the District has incurred related to the paving project and the District's repeated request for prior notification, that language should be placed in the first paragraph of the letter for maximum impact. The letter was approved, with that amendment, upon motion by Mr. Garza and seconded by Mr. Edwards.

- **Underdrain Cleaning and Remediation.** DRC has continued work on the underdrain remediation and has completed the cleaning of approximately 1,350 feet of underdrain mains over the past month, specifically behind Home Depot and the Promenade neighborhood. They will continue to work on removal of calcium deposits along Grant Ranch Boulevard, Heron Shores and Hillsboro for the remainder of the year. Mr. Meeks noted that DRC is hiring more people and training them accordingly to be able to have more time spent on the remediation list.

- **2020 Sanitary Sewer Cleaning and CCTV.** DRC has completed the annual cleaning and CCTV inspection of the sanitary sewer collection system and Martin/Martin has received and reviewed the CCTV video. A major sag and an offset joint were noted in a main at Bowles Village shopping center, directly upstream of the mains that were upsized for the Bowles

Crossing development project, just west of IHOP. Martin/Martin will be working with the District Manager on budgets for capital improvements for next year and will include this line.

- **Second Addendum to Platte Canyon Intergovernmental Agreement (Addendum).** Platte Canyon responded to the District's comments on the last draft of the addendum. They have proposed an allowance of up to \$7,500 for repairs and maintenance activities that they could perform without advanced notice to the District. That revised addendum was approved upon motion by Mr. Garza and seconded by Mr. Edwards.

5. Financial Report.

a. **Disbursements.** The August 20, 2020 to September 16, 2020 check register was approved upon motion by Mr. Garza and seconded by Mr. Edwards.

b. **Financial Statements.** The financial statements for August 31, 2020 were approved upon motion by Mr. Bradshaw and seconded by Mr. Garza.

c. **Investment Report.** Ms. Nicki Simonson mentioned to the board that there is a bond maturing in October. Further discussion on the District's investments and the State statute restrictions was tabled until the next board meeting. Ms. Simonson will reach out to investment companies to get information on professional investment management services for the Board.

5. Other Business. Ms. Simonson will coordinate a meeting with Bowles Metro District regarding easements.

Mr. Cowan noted that Denver water customers will see a rate increase that will go into effect January 1, 2021, however that has not been approved yet.

6. **Adjournment.** There being no other business, the meeting was adjourned by Mr. Cowan.

Respectfully submitted,



Bruce Guard, Secretary