

**MINUTES OF THE REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS OF**  
**GRANT WATER & SANITATION DISTRICT**  
**OCTOBER 21, 2020, at 9:00 a.m.**

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, October 21, 2020, at the hour of 9:00 a.m., in person at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado and via Zoom conferencing. Directors present were Mike Cowan, Darren Bradshaw, Bruce Guard, Sam Garza, and Eric Edwards. Also attending were Justin Meeks, Judy Simonson, Nicki Simonson, and Rebecca Hill. Jennifer Bailey attended via Zoom. Mr. Cowan presided.

1. **Disclosure of Conflicts of Interest.** There were no changes to the Board member disclosures.
2. **Open Forum.** The open forum was passed in the absence of any members of the public.
3. **Minutes.** The minutes of the regular meeting held on September 16, 2020 were approved upon motion by Mr. Garza and seconded by Mr. Bradshaw.
4. **Appointment of Secretary.** The appointment of Mr. Bradshaw to the position of Assistant Secretary was approved upon motion by Mr. Garza and seconded by Mr. Guard.
5. **Resolution #4 – Tax Liens.** Ms. Nicki Simonson noted that Resolution #4 Certifying the Tax Liens that was approved by the Board last month had to be changed for the assistant secretary to sign. She asked that the Board ratify the approval of Resolution #4 for the signature change. The change was approved upon motion of Mr. Garza and second by Mr. Bradshaw.

6. **Engineering Report.** Mr. Meeks reported as follows:

- **City and County of Denver Paving Project (Denver).** Mr. Meeks received a letter from the City and County of Denver in response to the District's letter asking for advance notification of paving projects within the District. They agreed to notify us of any future paving projects but also noted that they do not intend to complete any further paving projects within the next 20 years that would fall in the District. A note was made to add this into the 25-year plan as a reminder. There is no moratorium on street cuts so specifics on those will be worked out as needed with the City and County of Denver. Any street cuts, if made after the current paving project, will require milling and overlay.

- **Underdrain Cleaning and Remediation.** DRC has continued work on the underdrain remediation and is currently working in the Hillsboro neighborhood. Their focus will be removal of calcium for the remainder of the year.

- **Nuisance Odors.** Mr. Meeks responded to reports of odors at Chanson Plaza and Plaza on the Green Shopping Centers. He did indicate there was the presence of an odor near the Chanson Plaza lift station. Ramey Environmental was dispatched to investigate and reported that the lift station was operating normally and is scheduled for cleaning this week. An odor was also reported by the Lakehouse Tavern. Odor levels were checked and the only one omitting above the threshold of .1 to .5 ppm was the dead-end manhole near Lakehouse Tavern. Mr. Meeks advised Lakehouse Tavern to address their in-house plumbing drains for the source of the odor. An air filter could be installed if requested. Ms. Judy Simonson asked how frequently Lakehouse Tavern pumped their grease interceptors. Mr. Meeks advised that they did recently clean their drains and grease interceptor and pass their inspection but that the frequency of cleaning

may need to be addressed.

7. **Engineering Budget.** Mr. Meeks reviewed the draft engineering, maintenance and capital improvements budget for 2021. He presented maps showing which mains will be removed and replaced, seven of which were planned for Phase II of the Capital Improvements Plan starting in 2021. Funding for the planned improvements will come from the District's capital reserves which are higher than expected as a result of the system development fees received from the Broadstone multi-family project. Mr. Meeks reminded the Board that effective in 2021, UNCC will start charging for locates.

Ms. Nicki Simonson will reach out to Bowles Metro District regarding easements.

8. **Draft 2021 Budget.** Ms. Judy Simonson gave an overview of the draft District budget and answered several questions. She indicated that the service fees shown are only estimates. Specific numbers will be shown in the final budget and will be based on proposed rates for single family, multi-family and commercial customers based upon their actual water usage. She also provided a quick comparison of the District's 25 year financial plan approved in 2017 to the District's current financial status. Actual service fee rates are lower than estimated, capital reserves are higher due to unexpected system development fees and more capital improvements have been completed.

9. **Financial Report.**

a. **Disbursements.** The September 17, 2020 to October 21, 2020 check register was approved upon motion by Mr. Edwards and seconded by Mr. Garza.

b. **Financial Statements.** The financial statements for September 30, 2020 were approved upon motion by Mr. Garza and seconded by Mr. Guard.

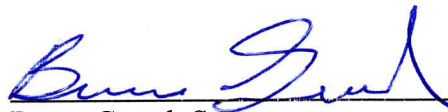
c. **Investment Report.** Ms. Nicki Simonson reviewed the investment report

noting that Colotrust's rate was only .23% at the end of September. The District has a bond maturing this month with a rate of 1.8%. The Board discussed how to proceed with future investments considering the low rates available from Colotrust. Laddering investments in municipal bonds over the next five years with maturities of no more than five years and in increments of no more than \$500,000, totaling no more than 2.5 million dollars, was approved upon motion by Mr. Edwards and seconded by Mr. Bradshaw.

10. **Other Business.** It was noted that the November board meeting will be held via Zoom only due to COVID19 concerns.

11. **Adjournment.** There being no other business, the meeting was adjourned by Mr. Cowan.

Respectfully submitted,



Bruce Guard, Secretary