

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT
DECEMBER 16, 2020, at 9:00 a.m.**

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, December 16, 2020, at the hour of 9:00 a.m., via Zoom conferencing. Directors present were Mike Cowan, Darren Bradshaw, Bruce Guard, Sam Garza, and Eric Edwards. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, and Jennifer Bailey. Mr. Cowan presided.

1. Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

b. Open Forum. The open forum was passed in the absence of any members of the public.

c. Minutes. Three changes were made to the November 18, 2020 minutes. 1) rewording the language regarding new vs. existing/remodeled restaurants in the District. 2) Substituting “with” instead of “for” regarding the Lamb Star engineering contract and 3) adding in the conversation surrounding continued TAC participation. The minutes of the regular meeting held on November 18, 2020 were then approved on motion by Mr. Garza and second by Mr. Edwards.

2. Engineering & Maintenance Matters.

a. Engineering Report. Mr. Meeks reported as follows:

i. Underdrain Cleaning and Remediation. DRC is nearing completion of Heron Shores and will then move on to the Hillsboro neighborhood. An updated remediation report was provided for the Board's review.

ii. Restaurants. Plumbing plans have been received from Jets Pizza. Martin/Martin has no issues with the design submitted. No tap application for the grease interceptor has been submitted at this time.

iii. Camden Lakeway Apartments. The District was contacted by an engineering firm proposing remodeling a portion of the Camden Lakeway Apartments. They are proposing to remodel part of the existing clubhouse into 8 additional apartment units. Martin/Martin is questioning whether additional buildings are connected to the 1.5" water meter as it appears too large for only servicing the clubhouse. A 1" water meter would seem adequate for just the clubhouse. Mr. Meeks has requested design drawings from Camden Lakeway to review and include in capacity calculations.

iv. 2021 Capital Improvement Projects (CIP). A contract with Lamb Star Engineering for the 2021 capital improvements sub-surface utility engineering was presented to and approved by the Board at the November 18, 2020 board meeting. The project will be ready for bid in mid to late January with responses due prior to the February 2021 board meeting.

b. District Easements Coordination. A conference call was held with the Bowles Metro District and Grant Water & Sanitation Joint Easement Committee, including District Managers from both Districts and Martin/Martin on December 3, 2020. The state of trees within GWSD easements was discussed along with the path forward to clear the easements and enter into an Intergovernmental Agreement between the Districts for the on-going maintenance of the easements. Martin/Martin updated the GIS exhibits of the trees located in the easements and is

prioritizing these easements for clearing. These exhibits were shared with the Board during the meeting. BMD and the District agreed to a 5-year program where the District would pick one or two easements per year to address. After discussion, the Board agreed that they should adopt a give-and-take approach and that Sunset Park may be a good place to start the process.

i. The District legal counsel drafted a letter to be sent to homeowners whose properties were subject to the District's easements to begin coordination with them on clearing and maintenance. This draft letter was shared with the Board during the meeting.

ii. In coordination with Mr. Cowan, Martin/Martin and Simonson & Associates, a draft document with goals for the easement was drafted and shared with the Board during the meeting.

iii. A few board members indicated they would like additional time to review the various easement documents presented and a deadline for comments was set for January 8, 2021 to return to Simonson & Associates to compile into the January board packet.

3. Financial Matters.

a. **Disbursements.** The November 19, 2020 through December 16, 2020 check register was approved on motion of Mr. Guard and second by Mr. Edwards.

b. **Financial Statements.** The November 30, 2020 unaudited financial statements were approved on motion of Mr. Garza second by Mr. Guard.

c. **Investment Report.** A bond was purchased in November for \$250,000 and it was noted that Colotrust rates continue to drop.

d. **Draft Resolution No. 2 – Addressing Financial Authority, Investments, and Board Officers.** This Resolution was presented to the Board for review. The Board asked

that this document be included in the review of the easement documents and any comments will also be received back by January 8, 2020.

4. Other Business.

a. Insurance Maintenance Endorsement. Mr. Edwards moved to approve the Colorado Special Districts Insurance Maintenance Endorsement. Mr. Garza seconded the motion and it was approved.

b. Review Documents. Mr. Cowan asked that all documents requiring the Board's review from this meeting be sent via email and a reminder be sent Monday, January 4, 2020.

5. Adjournment. The meeting was adjourned by Mr. Cowan at 10:37 am

Respectfully submitted,



Bruce Guard, Secretary