

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

MAY 19, 2021, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, May 19, 2021, at the hour of 9:00 a.m. at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado and via Zoom conferencing. Directors present were Mike Cowan, Darren Bradshaw, Bruce Guard, Sam Garza, and Eric Edwards. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, Jennifer Bailey along with Mike Aragon, Jose Ruiz and Julie Seagren with Denver Water. Mr. Cowan presided.

1. Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

b. Open Forum. The open forum was passed in the absence of any members of the public. Mr. Aragon with Denver Water was invited to discuss ownership and maintenance responsibilities for water mains and service lines. He presented a diagram to show homeowner responsibility of service lines in two different scenarios, one being an inside home water meter installation and the other being an outside water meter installation. In either case, he explained that the homeowner is responsible for any repair of the full service line from the main to the house. Mr. Aragon explained that their practices have changed over the last several years due to the lead pipe replacement project that started in 2016. They have been working on several different models with regards to how these pipes are being phased out and replaced. Mr. Aragon then explained that each scenario is different, and their field crews sometimes make decisions based on customer

owned service lines but ultimately the homeowner is responsible for their service line. Mr. Cowan asked Denver Water to provide a follow up narrative on how procedures have changed over the years.

c. **Minutes.** The minutes of the regular meeting held on April 21, 2021 were approved upon motion by Mr. Garza and second by Mr. Guard.

2. **Engineering & Maintenance Matters.**

Engineering Report. Mr. Meeks reported as follows:

a. **Underdrain Cleaning and Remediation.** DRC continues to make progress cleaning the last main in Heron Shores as well as working in the Hillsboro neighborhood. The main in Heron Shores is down to approximately 20% calcium for approximately 250 LF of the upstream section.

b. **Annual Maintenance.** DRC completed the cleaning and CCTV inspection of the commercial portion of the District scheduled for this year in Chanson Plaza. Martin/Martin will review the CCTV inspections once the data is received.

c. **Camden Lakeway Apartments.** The design engineers on this project are continuing to coordinate with Denver Water on their requirements to separate the commercial water use from the residential water use.

d. **2021 Capital Improvement Projects (CIP).** A tentative schedule has not been provided by the contractor as of the time of the May Board meeting; however, it is anticipated that the work will be completed by the end of the summer or early fall of 2021.

e. **District Easements Coordination.** The Bowles Metro District (BMD) Manager indicated to Ms. Simonson after the Joint Easement Committee meeting that the BMD Board decided they would like to discuss the trees further in Sunset Park before getting a quote to

remove the trees in the easement. Martin/Martin had already requested a quote and presented it to the Board from Columbine Tree Service, Inc. for \$4,270. Ms. Simonson will attend the next BMD meeting to follow up on Sunset Park.

f. Chanson Plaza Odor Complaints. Martin/Martin was notified by the property manager of the Chanson Plaza shopping center that they have received several odor complaints from tenants located adjacent to the Chanson Plaza lift station. Martin/Martin is coordinating with C&L Water Solutions and Ramey Environmental to address these complaints. It was noted that the property manager has previously engaged plumbers to smoke test and check drains, p-traps and other plumbing fixtures. Ramey is replacing the air filter material on the lift station vent and looking into sealing the hatch to prevent gas from escaping the lift station. C&L is investigating the level of hydrogen sulfide in the manholes in the area and will provide a quote to install manhole air filter inserts, if necessary. A map of specific odor locations and levels was shared with the Board during the meeting.

g. Sump Pumps. The District Manager and Martin/Martin are still coordinating with several homeowners with sump pumps that do not appear to meet the District Rules and Regulations. Contact has been made with several of these homeowners to begin the process of executing variance agreements.

3. Financial Matters.

a. Disbursements. The April 22, 2021 through May 19, 2021 check register was approved upon motion by Mr. Garza and second by Mr. Bradshaw.

b. Financial Statements. Mr. Bradshaw moved to approve the April 30, 2021 financials and they were approved upon second by Mr. Garza.

c. Investment Report. There were no new updates on the investment report.

4. **Other Business.** Mr. Cowan notified the Board that he would not be able to attend the June board meeting and asked Mr. Bradshaw to run the meeting. Nicki Simonson will begin preparing a request for proposal for audit services for the 2021 audit year.

5. **Adjournment.** There being no other business, the meeting was adjourned by Mr. Cowan at 10.46am.

Respectfully submitted,



Bruce Guard, Secretary