

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

APRIL 20, 2022, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, April 20, 2022, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado and via Zoom conferencing. Directors present were Mike Cowan, Bruce Guard, Sam Garza, Eric Edwards, and Darren Bradshaw. Also attending were Justin Meeks, Judy Simonson, Nicki Simonson, Rebecca Hill, Jennifer Bailey, Dawn Schilling, District Auditor, and Patrick Carroll with DRC. Mr. Cowan presided.

1. Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

b. Open Forum. The open forum was passed in the absence of any members of the public, however, future Board member candidate, Mr. Monte Sudbeck was in attendance.

c. Minutes. The minutes of the regular meeting held on March 16, 2022 were approved with two amendments upon motion by Mr. Garza and second by Mr. Bradshaw. The minutes of the special meeting held on March 28, 2022 were approved with amendments upon motion by Mr. Guard and second by Mr. Garza.

2. Engineering & Maintenance Matters.

a. Engineering Report. Mr. Meeks reported as follows:

i. Underdrain Cleaning and Remediation. Mr. Patrick Carroll with DRC attended the Board meeting to give a high level review and video presentation of their underdrain

remediation progress within the District and to share information on a new product that may be of use when cleaning the underdrains. DRC has been working on the underdrain mains in Grant Ranch Boulevard but have not completed any mains from the remediation list. They are working by the elementary school where Brannan recently completed the removal and replacement of underdrain lines. Mr. Carroll then shared information on a mission-based protocol new technology. The technology, supplied by RH Borden and developed at the University of North Carolina, is comprised of specialized equipment being placed on the top of manholes which can detect, by sound technology, any issues in a line from manhole to manhole. The technology helps cut down on the amount of cleaning and CCTV being done to only those lines that the technology detects an issue with the pipe. Use of this technology could move the District from a time-based protocol of routine scheduled cleaning to an as-needed, more cost effective cleaning procedure. Mr. Carroll would like to demonstrate the new technology in the fall.

ii. Annual Sewer Maintenance. DRC has completed all the residential areas with the exception of the mains in Blue Heron Park. Work at the golf course was delayed due to weather but was completed on April 19, 2022.

2021 Capital Improvement Projects (CIP).

a. The District has moved forward with declaring the contractor in default and is now working with Liberty Mutual, the contract surety company. District consultants are scheduled for a work session on April 21, 2022 to pull together the final documents needed by Liberty Mutual and expect to get those over to them by end of this week. Brannan was able to complete some repairs last week of the defective work as a change order to the 2022 Capital improvements project. They have repaired the failed trench in the San Marino neighborhood and are working on the sagging main in Poppy Hills along with restoration items at the SW Health

Park and IHOP locations. Brannan also reached out to Concordia On The Lake regarding the fire lane access and found that work was already satisfactorily repaired by JBS.

iii. District Easements Coordination. The Bowles Metro District – Grant Water & Sanitation District joint easement committee met on April 18, 2022 and walked two of the easements that are of focus for 2022. They identified some trees that would be removed, some that would be planted and others that would stay until the new trees are able to mature. The District intends to continue to meet with BMD to continue the relationship and maintain a 5 year plan going forward.

iv. 2020 Capital Improvements. The repair of the service connection was completed on April 13, 2022 at no additional cost to the District.

v. Lakewood Paving Project. Martin/Martin will continue to track the Lakewood paving project which has already begun with concrete curb repair in the area of Grant Ranch Boulevard.

vi. Jefferson County Paving Project. C&L has purchased the manhole risers required for this project and delivered them to Jefferson County. Martin/Martin will continue to track this and notify C&L when this work is scheduled to be done in the District. The work is anticipated to begin in around 6-8 weeks.

vii. 2022 Capital Improvements. Brannan has completed the majority of the construction on the 2022 Capital Improvements. At both Grant Ranch Boulevard and Hillsboro neighborhood locations, they encountered soils that were deemed unsuitable to use as backfill. They mixed the native soils with Class 6 road base to create a suitable backfill material. A few areas were encountered where the trench sides sloughed and the surrounding asphalt cracked/subsided. They removed the damaged asphalt, reworked the sub-base, and patched the

asphalt in these areas. In Grant Ranch Boulevard, the trench sides also sloughed near parallel and crossing storm sewer mains. Because of the risk of damage to the storm sewer, Brannan used flow fill to stabilize this area at the intersection of Grant Ranch Boulevard and W. Sumac Avenue. Brannan completed the asphalt mill and overlay paving in Hillsboro and Grant Boulevard.

viii. 2022 Capital Improvements Change Order No. 1. Change Order No. 1 was approved upon motion by Mr. Bradshaw and second by Mr. Edwards.

ix. 2022 Capital Improvements Pay Application No. 1. Pay application No. 1 was not approved at this time due to pending videos from DRC. All geotechnical reports have been provided by DRC.

3. 2021 Audit. Ms. Schilling reported there were no difficulties completing the audit. She thanked Simonson & Associates and Treasurer, Mr. Bradshaw for their cooperation. Schilling & Company audited the District through fiscal year end 2021. The auditor's responsibility is to gather evidence and offer an opinion. Schilling & Company is issuing an unmodified opinion, the best opinion offered, that the financials present fairly the financial position of the District. Ms. Schilling reviewed with the Board the financial statements she considered in rendering her opinion. A motion was made by Mr. Bradshaw to approve the District's 2021 audit report, which was seconded by Mr. Edwards and approved unanimously. A motion was then made by Mr. Bradshaw to approve the District's representation letter, which was seconded by Mr. Edwards and also approved unanimously. Ms. Schilling then left the meeting.

4. Financial Matters.

a. Disbursements. The March 17, 2022 through April 20, 2022 check register was approved upon motion by Mr. Garza and second by Mr. Bradshaw, omitting Brannan check

668. It was noted that check number 560 payable to Broadstone Bowles Crossing was lost in the mail and subsequently voided and replaced with check number 656.

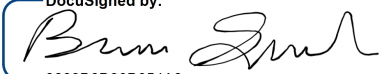
b. Financial Statements. The audited financial statements for December 31, 2021 were approved upon motion by Mr. Bradshaw and second by Mr. Guard. The unaudited financial statements provided for March 31, 2022 were then approved upon motion by Mr. Bradshaw and second by Mr. Edwards.

c. Investment Report. Ms. Nicki Simonson will continue to provide bond sheets when they become available. With Mr. Bradshaw's approval, Ms. Nicki Simonson was able to secure a 2-year \$200,000 bond with a rate of 2.85%.

5. Other Business. Mr. Cowan thanked Mr. Bradshaw for his service to the Board upon his retirement.

6. Adjournment. The meeting was adjourned by Mr. Cowan at 11:32 a.m.

Respectfully submitted,

DocuSigned by:

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Bruce Guard, Secretary