

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

MAY 18, 2022, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, May 18, 2022, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Mike Cowan, Sam Garza, Eric Edwards, and Monte Sudbeck. Bruce Guard's absence was excused. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, and Jennifer Bailey. Mr. Cowan presided.

1. Administrative Matters

a. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

b. Open Forum. The open forum was passed in the absence of any members however, an email from a homeowner requesting the Board waive late charges was presented. The request to waive late charges was denied upon motion by Mr. Edwards and second by Mr. Sudbeck.

c. Minutes. The minutes of the regular meeting held on April 20, 2022 were approved with one amendment upon motion by Mr. Garza and second by Mr. Sudbeck.

2. Engineering & Maintenance Matters.

a. Engineering Report. Mr. Meeks reported as follows:

i. Underdrain Cleaning and Remediation. DRC has progressed on the underdrain mediation with several mains having been completed in Grant Ranch Boulevard near Grant Ranch Elementary and the Camden Lakeway Apartments. The last main from the Heron Shores neighborhood has also been completed. The priority will be to complete the mains in the

Lakewood portion of Grant Ranch Boulevard prior to commencement of City of Lakewood's paving project.

ii. Annual Sewer Maintenance. DRC has completed all the residential areas with the exception of the mains in Blue Heron Park which they expect to be completed by the end of this month. Martin/Martin advised that the current GIS software they use, Info Asset Manager, was sold to Autodesk. They are looking into what this means as far as future pricing and contracts and will have more details to share at the next Board meeting.

iii. District Easements Coordination. The Bowles Metro District – Grant Water & Sanitation District joint easement committee did not meet this month.

iv. Lakewood Paving Project. City of Lakewood has completed the concrete repair to support the Grant Ranch Boulevard paving project. They have tentatively scheduled the mill/overlay paving work to begin around June 13, 2022.

v. Jefferson County Paving Project. C&L has purchased the manhole risers required for this project and delivered them to Jefferson County and will check on work daily once it starts; however no tentative schedule for commencement has been provided by Jefferson County as of yet.

vi. 2022 Capital Improvements. Brannan has completed the construction on the 2022 Capital Improvements including the mill/overlay paving in Hillsboro and Grant Ranch Boulevard and other restoration activities.

vii. 2021 Capital Improvement Projects (CIP).

a. The District has moved forward with declaring the contractor in default and is now working with Liberty Mutual, the contract surety company. All requested documentation has been submitted to Liberty Mutual and the District is awaiting an update. Brannan has

completed the repair of the failed trench in San Marino including replacing the concrete crosspan and mill/overlay paving of that area; the repair of the sagging main in Poppy Hills including repairing the sidewalks, curb, and gutter, and other concrete damaged by the original construction and repair work; the mill/overlay paving of the Poppy Hills neighborhood; and the repair of the concrete crosspan at IHOP. They plan to start on the restoration of the disturbed area and irrigation repair on the SW Health Park property as well as restore the sod on the Concordia fire access lane the week of May 16. Martin/Martin has a final walk through to review any final punch list items on May 19, 2022. That will complete the repair and restoration work required for the 2021 Capital Improvements Project. Pay Application No. 1 and 2 as well as Change Order No. 2 were provided for Board review and approval.

viii. 2022 Capital Improvements Change Order No. 2. Change Order No. 2 was approved upon motion by Mr. Garza and second by Mr. Sudbeck.

ix. 2022 Capital Improvements Pay Applications No. 1 and 2. Pay Application No. 1 was approved upon motion by Mr. Sudbeck and second by Mr. Garza and Pay Application No. 2 was also approved upon motion by Mr. Sudbeck and second by Mr. Garza.

3. Financial Matters.

a. Disbursements. The April 21, 2022 through May 18, 2022 check register was approved with one amendment, upon motion by Mr. Edwards and second by Mr. Garza, omitting Mr. Guard's ACH payment.

b. Financial Statements. The unaudited financial statements provided for April 30, 2022 were then approved upon motion by Mr. Edwards and second by Mr. Sudbeck.

c. Investment Report. Ms. Nicki Simonson will continue to provide bond sheets when they become available. She has not received one in over a month.

d. **2022 Resolution No. 4** – Resolution Addressing Financial Authority, Investments, and Board Officers was approved upon motion by Mr. Garza and second by Mr. Sudbeck.

4. **Adjournment.** The meeting was adjourned by Mr. Cowan at 10:08 a.m.

Respectfully submitted,

Eric Edwards, Assistant Secretary