

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

JUNE 21, 2023, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, June 21, 2023, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Monte Sudbeck, Eric Edwards, John Spence, and John Swanson. Also attending were Justin Meeks, Nicki Simonson, Rebecca Hill, and legal counsel Jennifer Bailey. Mr. Edwards presided.

1. Administrative Matters

- a. **Disclosure of Conflicts of Interest.** There were no changes to the board member disclosures.
- b. **Open Forum.** The open forum was passed in the absence of any members of the public.
- c. **Minutes.** The minutes of the regular meeting held on May 17, 2023 were approved upon motion by Mr. Spence and second by Mr. Sudbeck.

2. Legal Matters

Mr. Sudbeck moved to enter Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to the 2021 Capital Improvement Project, as authorized by §24-6-402(4)(e), C.R.S. The motion was approved upon second by Mr. Swanson. After discussion, the Board exited executive session.

3. Engineering & Maintenance Matters

Mr. Meeks reported as follows:

a. Underdrain Cleaning and Remediation.

i. DRC has continued annual cleaning and completed the majority of the scheduled work. Martin/Martin is reviewing the maintenance reports and videos.

ii. DRC spent 6 days working on remediation of underdrain lines since the last board meeting but were unable to remove any lines from the remediation list.

b. Lift Stations. Ramey Environmental has reported that the trash baskets are working as intended and are catching so much debris that they have had to increase the frequency of maintenance checks and cleanouts. Martin/Martin recommends the District undertake additional efforts to reduce rags being discharged to the lift stations by way of educational materials being distributed to businesses/residents being served by those lift stations. Ms. Nicki Simonson will reach out to the Grant Ranch Homeowners Association to provide them with some literature to include in their newsletter. Ramey has also requested that the water line to the Chanson Plaza Lift Station be repaired to aid in their cleaning efforts. Several years ago, a leak was found on the water line to the lift station, at the time it was determined that water was not needed there for maintenance, so it was not repaired. Martin/Martin has requested a quote from C&L for the work to repair the line for future use.

c. Broadstone Bowles Crossing Phase II. Martin/Martin has not received any further information from the developer at this time.

d. Vectra Bank. Martin/Martin has not received a tap application or further information for this property at this time.

e. Bowles Crossing Additional Development. The District has received notification of two tenant finish building permits for proposed restaurants in the building shell currently under construction in the southwest corner of the Bowles Crossing property.

Martin/Martin has received plumbing plans and they are currently under review.

f. Easement Coordination. A walk-through of district easements with representatives from BMD and the GRHOA is scheduled for July.

4. Financial Matters

a. Disbursements. The May 18, 2023 through June 21, 2023 check register was approved upon motion by Mr. Sudbeck and second by Mr. Swanson.

b. Financial Statements. The May 31, 2023 unaudited financials were approved upon motion by Mr. Sudbeck and second by Mr. Swanson.

c. Investment Report. Funds will be transferred to Colotrust as rates continue to rise. In the near future funds will be transferred from the Colotrust Edge account to cover legal fees.

5. Adjournment. There being no other business, the meeting was adjourned by Mr. Edwards at 10:01 a.m.

Respectfully submitted,

DocuSigned by:

Nicole L. Simonson

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Nicole L. Simonson, Secretary