

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

SEPTEMBER 20, 2023, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, September 20, 2023, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Monte Sudbeck, Eric Edwards, John Swanson, and John Spence. Melodie Farris' absence was excused. Also attending were Justin Meeks, Nicki Simonson, and legal counsel Jennifer Bailey. Mr. Sudbeck presided.

1. Administrative Matters.

a. Disclosure of Conflicts of Interest. There were no changes to the board member disclosures.

b. Open Forum. The open forum was passed in the absence of any members of the public.

c. Minutes. The minutes of the regular meeting held on August 16, 2023 were approved upon motion by Mr. Swanson and second by Mr. Edwards.

2. Legal Matters

Mr. Edwards moved to enter Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to the 2021 Capital Improvement Project, as authorized by §24-6-402(4)(e), C.R.S. The motion was approved upon second by Mr. Swanson. After discussion, the Board exited executive session.

3. **Engineering & Maintenance Matters**

Mr. Meeks reported as follows:

a. Underdrain Cleaning and Remediation. DRC has continued remediation efforts on underdrain lines in the Hillsboro neighborhood since the last board meeting but has not completed remediation of any additional lines at the time of this report. They are hopeful that in the next one or two working days they will be able to complete one of the mains in the Hillsboro neighborhood. They have completed over 60 days of underdrain remediation work so far this year and plan to complete another 40 days before the end of the year.

b. Lift Stations. Martin/Martin is still coordinating with C&L to have the Chanson Plaza lift station water line repaired.

c. Broadstone Bowles Crossing Phase II. Martin/Martin has not received any further information from the developer at this time.

d. Vectra Bank. As previously reported, the District has contacted the relevant personnel and requested they fill out a tap application in order to move the process forward.

e. Bowles Crossing Additional Development. The District has received notification of two tenant finish building permits for proposed restaurants in the building shell currently under construction in the southwest corner of the Bowles Crossing property. Martin/Martin has reviewed and approved the provided construction plans for the larger grease interceptor required in this space. They will observe the installation when it occurs.

f. 2024 CIP. Martin/Martin is currently evaluating recommendations for next year's Capital Improvements Project. Recommendations will be incorporated in the draft 2024 budget which will be presented to the Board at the October meeting.

4. Financial Matters

a. Disbursements. The August 17, 2023 through September 20, 2023 check register was approved upon motion by Mr. Edwards and second by Mr. Spence.

b. Financial Statements. The August 31, 2023 unaudited financials were approved upon motion by Mr. Swanson and second by Mr. Spence.

c. Investment Report. Nothing new to report on investments.

5. Adjournment. There being no other business, the meeting was adjourned by Mr. Sudbeck at 10:04 a.m.

Respectfully submitted,

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Nicole L. Simonson

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Nicole L. Simonson, Secretary